

# Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

## Minutes of Commissioners Regular Meeting

April 10, 2019

**APPROVED:** \_\_\_\_\_ **REVISED:** \_\_\_\_\_ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:02 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel, Mike Smith and Tim Crawford. Also present were Fire Chief Perry Palmer, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

### **Agenda Approval:**

Comm. Smith moved to accept the agenda as printed and posted. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

**Approval of Minutes:** Comm. Smith moved to approve the Regular Meeting Minutes of March 13, 2019 and the Special Meeting Minutes from April 2, 2019 as presented. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Public Input/Special Presentations:** No public input.

**Financial Reports Presented by Hinkle:** Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$147,856.84 for the District for payment of bills and payroll as presented. A disbursement of \$370.00 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

### **Staff Reports:**

**Chief Report – by Perry Palmer:** Chief Palmer reported we have 9 new paid on call that are currently in training. The FF1 academy will start in May and their wildland training will be completed next weekend. All of the information is entered in Tenzinga and will roll out the first part of May.

**Local 4165 - Full Time Firefighter Report:** They started their campaign for the Levy this past week. A press release was sent out to all the media outlets two days ago. Mailers will be going out before early voting begins. April 20<sup>th</sup> and May 11<sup>th</sup>, they will be going door to door with door hangers to registered voters. The local is anticipating spending around \$8000 of their own money.

**Association Report:** Sam Albin reported that the Association would like to be a part of the Chamber so they can be more community driven. The board gave their blessing to association to move forward with joining.

**Attorney Report by Gigray:** Attorney Gigray reported a progress report on Ada and Canyon County. All documents are in review with each county prosecutor's office. Ada County has sent an intergovernmental agreement over for review. Gigray will be contacting Canyon County to see where they are at in the process.

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Legislation – HB 15, passed and goes into effect July 1<sup>st</sup> which prohibits charging sales tax on public records. HB 87 proposes exemption from property tax for harvest production. This might affect our assessed value. It has already been signed by the Governor. HB 103 passed and goes into effect July 1<sup>st</sup> and includes a provision that the impact in a dollar amount must be included on the ballot. HB 113, changes the statute of limitations for wage claims from 6 months to 12 months and signed by the Governor. HB 160, removes requirement for an emergency for a sole source purchase and it was signed by the Governor. HB 91, impact fee exemption for Charter Schools. HB 42, adding factfinders and mediators to open meeting law. SB 1028, work comp will now recognize PTSI without a physical manifestation. The bill has been signed and will go into effect July 1, 2019.

**Officer of Administration Report by Krystal Hinkle:** Hinkle reported that all items currently being worked on are on the agenda.

**Administrator of Impact Fees by Krystal Hinkle:** Hinkle reported that the current fund totals \$381,755.90 thru March. We received an email stating our March check was mailed out and that check totaled \$53,515.00.

### **Old Business:**

#### **Levy Override Committee –**

The open house is this weekend and the schools will be emailing out our flier on Peach Jar and the Chief has met with the paper. Everyone has been working hard to get everything setup for the open house and the crews have disseminated fliers to every business in town. The reception has been really overwhelming and things are going very well.

#### **District Email/Technology Committee-**

The committee went over pricing on what it would cost to buy 1 or 2 new computers with the new server. The committee would like the board to put a cap of \$15,000.00 for the new upgrades to our server, fire wall and computers.

Commissioner Crawford made a motion to move forward with the computer and server upgrades with Haletek not to exceed \$15,000.00. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

**State Fire Commissioners Report:** The association will be hosting a training class in Mountain Home on April 13<sup>th</sup> and in Pocatello on May 11<sup>th</sup>.

**Ada County City EMS System (ACCESS) Update:** Joe Link mentioned that they are actively looking for a new monitor. Boise is buying their monitors this year and the rest of the treasure valley will buy them next year. The district will need 3-4 monitors at a price of \$25k to \$28k per monitor. They last usually 10 or so years.

**Station 2 Property:** Chief Palmer reported he met with the City and they will have to do a public hearing for the zone change and a design review. We can do both of those at the same time, but it is a process. Cloverdale Nursery will need to fill out a packet to get the process going.

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**Lexipol Online Policy Code:** Chief Palmer has been going through the policies to see if they are sufficient as drafted. The group of Chiefs are prepared to divide up the policies and move forward.

**Ada County Annual Dispatch Agreement:** Commissioner Smith made a motion approving resolution 2019-12 authorizing the Chairman to sign the dispatch agreement with Ada County. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

**Consider Resolution to adopt Intergovernmental Agreement with Ada Co. – Impact Fees –**  
Tabled until next month

**Station Lighting Proposals –** The lighting has finally arrived and install will begin next Thursday.

**Assistant Chief Job Description – Policy Code –** Tabled until next month

### **New Business:**

#### **Subdistrict No. 4 Appointment –**

The board was provided copies of each applicant's application. The Chairman gave each applicant a chance to speak.

Julie Cornell is very interested in the position. She was a part of the district over 16 years ago. When she was at the district, she was the training officer and also helped get the bond for the station we are currently in. She thanked the commission for their consideration of her application.

Hal Harris chose not to speak.

Commissioner Smith made a motion to approve Resolution 2019-13 accepting Hal Harris for the vacancy in subdistrict 4 as he has held the position before and can hit the ground running. Debi Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Chairman Beatty thanked Julie Cornell for applying and asked her to run for the seat when Hal's term is up as she is well qualified to be on the board.

Oath of office was conducted for Hal Harris.

**First Interstate Bank Authorized Signed:** No need to remove or add anyone at this time.

**Schedule Budget Hearing for 2020 Budget:** Commissioner Engelhardt-Vogel made a motion to schedule the 2020 budget hearing for August 14, 2019 at 7:00pm. Commissioner Smith seconded the motion, motion passed with a unanimous voice vote.

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**Discuss and Consider Resolution for Destruction of Records:** Commissioner Smith made a motion to approve Resolution 2019-14 for the destruction of the audio recordings from board meetings. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

**Discuss and Consider Resolution for Amending Policy Code Title 20, Chapter 4:** Commissioner Smith made a motion to approve Resolution 2019-15 allowing a motion to be made when destroying audio recordings once the meeting minutes have been approved as long as it doesn't have a hearing being recorded. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

**Discuss and Consider Resolution approving the agreement with Armstrong Steel Corp.:** Tabled until the zone change has occurred for station 2.

**Executive Session of the Board of Commissioners:** Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1) (b). Comm. Engelhardt-Vogel seconded the motion, a roll call vote was taken and passed unanimously.

The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to hear complaints or charges brought against, a public officer, employee, staff member or individual agent authorized under section 74-206 A (1) (b) Idaho Code. The executive session commenced at 7:48 p.m. In attendance were all the members of the Board of Commissioners and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners and Wm. F. Gigray, III. A motion was then made by Commissioner Mike Smith and seconded by Commissioner Debi Engelhardt-Vogel, to come out of executive session which motion passed unanimously at 8:54 p.m.

**Open session resumed** and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

Commissioner Smith moved to adjourn the meeting, Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:58 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman