

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioner's Regular Meeting

October 10, 2018

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:02 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel, Tim Crawford and Bob Humphrey were present at the meeting. Mike Smith was absent from the meeting. Also present were Chief Palmer, Officer of Administration-Secretary-Bookkeeper-Administrator Robin Ward and White Peterson Attorney William Gigray.

Agenda Approval:

Comm. Crawford moved to approve the Agenda as presented and posted. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of September 12, 2018, as presented. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Financial Reports Provided by Officer of Administration Robin Ward were Presented:

Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$166,647.85 for the District for payment of bills and payroll as presented and approval of \$0 for the Association for payment of bills. Comm. Humphrey seconded the motion. The motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – by Perry Palmer: Chief Palmer reported that all items he has been working on are on the agenda. The air conditioner was replaced for less than original bid.

Local 4165 - Full Time Firefighter Report: Nothing to report.

Association Report: Nothing to report.

Attorney Report by Gigray: Gigray reported that all items he has been working on are on the agenda and he will report under those items. He also disclosed that he has been retained as the City of Kuna's Attorney.

Officer of Administration/District Secretary Report by Robin Ward: Ward reported that all items she has been working on are addressed on the Agenda.

District Administrator of Impact Fees – Robin Ward: Ward reported that the current fund totals over \$110,000 thru August.

Committee Reports:

- Budget Committee – Nothing new to report.

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Old Business:

State Fire Commissioners Report: Annual Conference will be held at the Riverside November 9-11th. Comm. Beatty and Robin Ward will be attending on behalf of the District.

Ada County City EMS System (ACCESS) Update: Chief reported that they have a meeting scheduled for next week.

Impact Fees in Ada and Canyon Counties: Attorney Gigray reported that they are still working on and trying to move the process forward in Ada County in hopes to get it completed by the end of the year. He is waiting to hear back from the attorney. Anne Wescott is working with Eagle and North Ada to get theirs done as well. Progress in Canyon County is slow, but still working on. City of Star is complete and will begin collecting fees in November.

Station 2 – Cloverdale Road Property Purchase: Chief Palmer reported that he had contacted Ada County and found that the property is actually in the City of Kuna. He is working with them and they say there is no problem with the zoning. He will be working on getting the legal split done as well.

City of Kuna Yard Maintenance: Chief has contacted the director of parks and they should be making progress. He will continue to follow up.

Policy Code Updates:

- Amending Title 1, Chapter 2, Sections 3 and 4 – District Vision Statement and Core Values – this item was postponed until the October meeting.

Levy Override Election: An open house was scheduled for Thursday October 25th from 5:00 to 8:00 p.m. and also on Saturday October 27th from 1:00 to 4:00 p.m. Comm. Beatty will be available to answer any questions from the public.

The Local Union members were asked what the status of the levy video was since the Board had not heard or seen anything yet. Anja Sundali reported that it was still being edited by Brandon Neice and was not yet ready for the Board to review. Chairman Beatty directed Sundali to forward the video to Robin Ward as soon as it was ready and she would send out to the Commissioners to review. Once they had a chance to view and if there were no concerns, then they would be able to approve for release. If there are any concerns with the video, Ward will schedule a special meeting at that time for the Commissioners to discuss and make a decision about the release.

New Business:

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Lexipol Online Policy Code: Chief reported that the local Fire Chief's have been considering Lexipol to provide a standardized policy code for all the Districts. Attorney Gigray reported that he had looked at the Lexipol online subscription agreement and had some concerns about that, including:

- Lexipol is not registered with the State of Idaho
- They have copywrites on entire policy
- Intellectual property rights
- Claim they are not the drafter of policies & have no liability

He does not recommend entering into this agreement until all the agencies can get together and request changes.

Ada County EMS and Kuna Rural Fire District Mutual Aid Agreement and Business Associates Agreement: Ward reported that the mutual aid agreement has been in place for several years and normally they renew the agreement. Ada County has updated the agreement to be an annual agreement instead of annually renewing it. It has the same language as the original agreement with the addition of each entity maintaining liability insurance. The BSA agreement was just recently signed to cover the QA/QI of medical charts by Ada County through the JPA.

Comm. Engelhardt-Vogel moved to approve and sign the FY2019 Mutual Aid Agreement between the Ada County Emergency Medical Services District and Kuna Rural Fire District for the Provision of Emergency Medical Services and Ambulance Transport. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Comm. Engelhardt-Vogel moved to approve and sign the FY2019 Renewal of Business Associate Agreement between Ada County Emergency Medical Services District and Kuna Rural Fire District. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners – Comm. Engelhardt-Vogel moved to convene into Executive Session under Idaho Code 74-2016 (1) (b), to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student. Comm. Humphrey seconded the motion. A roll call vote was taken and passed unanimously. Officer of Administration Robin Ward and Attorney Gigray were asked to remain in the session. Commissioners convened into executive session at 8:08 p.m.

Comm. Engelhardt-Vogel moved to come out of executive session. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Resume Meeting and Executive Session Summary: Comm. Beatty reported that information had been received in regards to the purpose for going in to executive session and no action was taken.

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The regular meeting resumed at 8:25 p.m.

Open Discussion Items: No other items were discussed.

Comm. Engelhardt-Vogel moved to adjourn the meeting, Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:30 p.m.

Respectfully submitted,

Robin Ward, District Secretary

M.G. Bud Beatty, Chairman