

**KUNA RURAL FIRE DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA**

DECEMBER 10, 2025

DATE	TIME	LOCATION
DECEMBER 10, 2025	10:00 AM	Kuna City Hall Council Chambers 741 W 4 th St Kuna, ID 83634

ACTION ITEM NOTATION INFORMATION: Any agenda item requiring a vote by the Board of Commissioners is designated with "Action Item" in the left column of this Meeting Agenda. The inclusion of "Action Item" indicates that a vote may be taken but does not mandate a vote on that item. The "Action Item" designation applies to all matters listed under the same agenda number.

1.	OPEN REGULAR MEETING
2.	ROLL CALL
3.	<p>CONSENT AGENDA</p> <p>All items listed under the Consent Agenda are considered routine and will be acted upon with one motion by the Board of Commissioners. There will be no separate discussion on these items unless requested by a member of the Board, the Fire Chief, or the District Attorney. If an item is removed from the Consent Agenda, it will be placed on the Regular Agenda under New Business or as otherwise directed by the Board.</p> <p>Items for Approval:</p> <ul style="list-style-type: none"> • Approval of Board Meeting Agenda Notice Postings Report – Secretary <ul style="list-style-type: none"> • Review and approve the Secretary’s report on agenda notice postings, confirming that proper notice was provided on the District’s website in accordance with legal requirements. • Procedure for Amending the Agenda <ul style="list-style-type: none"> • In the event the Board needs to take final action on an emergency matter not listed on the posted agenda, the following procedure must be followed: <ul style="list-style-type: none"> ▪ A motion must be made explaining why the item was not reasonably anticipated, including specific facts describing the emergency. ▪ The motion and its justification must be recorded in the official meeting minutes. ▪ Note: An <i>emergency</i> is defined as a situation involving injury or damage to persons or property, immediate financial loss, or a significant likelihood of such injury, damage, or loss—where following standard notice procedures would be impractical or could increase risk. • Approval of Board Meeting Minutes <ul style="list-style-type: none"> • Review and approve the minutes from the previous meeting(s). <ul style="list-style-type: none"> ▪ Approval of November 12, 2025 Regular Meeting Minutes • Approval of the Financial Report and Board Approval of Bills <ul style="list-style-type: none"> • The Board will review and approve the financial report as presented, including: <ul style="list-style-type: none"> ▪ Approval of bills and accounts payable ▪ Confirmation of ordinary and necessary expenditures made during the month ▪ Authorization for the continued investment of certified funds as recommended by the Treasurer

Action Item

<p>4.</p>	<p>PUBLIC INPUT</p> <p>This time is set aside for members of the public to address the Board of Commissioners on matters of concern or interest within the jurisdiction of the Fire District. Comments are limited to [3–5] minutes per speaker unless otherwise approved by the Board. No action will be taken on items raised during Public Input unless such items are properly noticed on the agenda for action.</p>
<p>5.</p>	<p>PRESENTATIONS</p> <ul style="list-style-type: none"> • III-A Annual Report – Susan Lasuen
<p>6.</p>	<p>OFFICER REPORTS</p> <p>Chief Level Officer Report</p> <ul style="list-style-type: none"> • Kuna Fire Chief, TJ Lawrence <p>Local 4165 report</p> <ul style="list-style-type: none"> • Open discussion time for Local 4165 Firefighters <p>Attorney Report</p> <ul style="list-style-type: none"> • Marc Bybee <p>State Fire Commissioners Association Report/Update</p> <ul style="list-style-type: none"> • Rebekah Luther, Commissioner <p>Ada County-City EMS System (“ACCESS”) Update</p> <ul style="list-style-type: none"> • Carrera Atkinson, Commissioner
<p>7.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	<p>OLD BUSINESS</p> <ul style="list-style-type: none"> • Resolution 2025-21 – Mutual Auto Aid Agreement <ul style="list-style-type: none"> ○ Discuss the Mutual Auto Aid Agreement ○ Suggested Motion: <i>I move to table Resolution 2025-21 from the agenda pending attorney approval of changes to the agreement.</i>
<p>8.</p> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Items</div>	<p>NEW BUSINESS</p> <ul style="list-style-type: none"> • Resolution 2025-41 Amending Appendix 7.13.5, to Include “Kidney Cancer” <ul style="list-style-type: none"> ○ Discussion and possible approval of Resolution 2025-41 • Resolution 2025-42 Renewal of Agreement with Eagle Mountain Human Resources, LLC <ul style="list-style-type: none"> ○ Discussion and possible approval of Resolution 2025-42 • Resolution 2025-43 Amending Kuna Rural Fire District Policy Code Regarding Check Signing <ul style="list-style-type: none"> ○ Discussion and possible approval of Resolution 2025-43 • Resolution 2025-47 Authorizing Legal Services Agreement <ul style="list-style-type: none"> ○ Discussion and possible approval of Resolution 2025-47 • Reimbursement for Palisades/Eaton Fire <ul style="list-style-type: none"> ○ Discussion regarding reimbursement for Palisades/Eaton Fire and Invoice received for Administrative fees associated with billing done by Sand Hollow Fire district. Possibly direct Chief Lawrence how to apply funds and approve payment of invoice • Discussion Regarding HIPAA Search Warrant Forms and Information <ul style="list-style-type: none"> ○ Discussion regarding adding these forms and processed to Kuna Rural Fire District Policy Code

	<ul style="list-style-type: none"> • Discussion Regarding Expenditure for new SCBAs <ul style="list-style-type: none"> ○ Discussion regarding purchasing all SCBA units in this Fiscal Year and possible approval or expense • Discussion Regarding Amended Budget <ul style="list-style-type: none"> ○ Discussion regarding FY25 Amended Budget and Set a Date for Public Hearing
<p>9.</p> <p>Action Items</p>	<p>EXECUTIVE SESSION</p> <p>Suggested Motion: Move that we enter into executive session pursuant to Idaho Code § 74-206(1)(b) To consider evaluation, dismissal, or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member or individual agent, or public-school student.</p> <p>ACCEPTABLE REASONS FOR EXECUTIVE SESSION Executive sessions, during which the public is excluded, are permitted only for the purposes outlined in Idaho Code § 74-206 and must follow the procedures stated therein. The motion to enter an executive session must identify the specific statutory subsection that authorizes the session, followed by a roll call vote recorded in the meeting minutes. A two-thirds (2/3) majority vote of the governing body is required for authorization. Changing the subject within the executive session to a topic not stated in the motion or unauthorized by law is prohibited.</p> <p>Idaho Code § 74-206(1) Permissible Reasons:</p> <ul style="list-style-type: none"> • (a) To consider hiring a public officer or employee. • (b) To evaluate, dismiss, or discipline an employee or hear complaints. • (c) To acquire an interest in real property not owned by a public agency. • (d) To consider exempt records. • (e) To discuss trade or commerce negotiations. • (f) To communicate with legal counsel regarding litigation. • (g) By the commission of pardons and parole. • (h) By the juvenile corrections custody review board. • (i) To discuss risk management or insurance claims. • (j) To consider labor contract matters per § 74-206A(1)(a) and (b). <p>The action item includes the motion to enter an executive session, identification of the statutory authorization, and attendees outside of the Board. A roll call vote will be conducted to resume the regular session after the executive session. No final action or decision will be made during the executive session.</p>
<p>10.</p>	<p>POST EXECUTIVE SESSION BUSINESS: Discuss any necessary business or follow-up actions resulting from the executive session. No final actions or decisions will have been made during the executive session itself, so any actions to be taken must occur during the public portion of the meeting.</p>
<p>11.</p>	<p>COMMISSIONER OPEN DISCUSSION This time is reserved for the Board of Commissioners to share general updates, comments, or future agenda suggestions. No action will be taken, and no decisions will be made during this portion of the meeting.</p>

12.

Action
Item

ADJOURNMENT

Motion to adjourn the meeting.

Kuna Rural Fire District, Secretary: Darlene Bishop

Location Agenda Posted: Kuna Fire Station 150 W Boise St. Kuna, ID 83634

Date/Time Agenda Posted: Friday, December 5, 2025 before 10:00 a.m.