

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting May 8, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:02 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel, Mike Smith, Hal Harris and Tim Crawford. Also present were Fire Chief Perry Palmer, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Harris moved to accept the agenda as printed and posted. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Harris moved to approve the Regular Meeting Minutes of April 10, 2019, Special Meeting Minutes from April 17, 2019 and Special Meeting Minutes from May 1, 2019 as presented. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Comm. Debi Engelhardt-Vogel made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of April 10, 2019, Special Meeting Minutes from April 17, 2019 and Special Meeting Minutes from May 1, 2019. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: No public input.

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel asked about a check for Platt Electric. Wondering if that is the final amount and if we will be getting a reimbursement check soon from Idaho Power. Krystal Hinkle indicated that she has had communication with Idaho Power as the application time had lapsed per the file that was found in Gammel's office. The district is hoping we can reapply and get the \$8000.00 reimbursement from Idaho Power.

Comm. Engelhardt-Vogel asked about an invoice for \$10,000 from Star for repairing a Brush Truck. She questioned why we were repairing the pump again since we have already done so in the past. The Chief indicated we have fixed parts on the pump, but not the whole thing. Somehow the pump over heated and scored the casing and shaft.

Comm. Smith mentioned there is a new pump company coming to town and will get their contact information to the Chief.

Comm. Engelhardt-Vogel asked about reimbursement for the California fire. Krystal Hinkle indicated that Dianna and herself have found some discrepancies and are figuring those out and continue to go back and forth with documentation.

Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$183,734.50 for the District for payment

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of bills and payroll as presented. A disbursement of \$53.00 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – by Perry Palmer: Chief Palmer reported that he went to the Fire Chiefs conference. There were 182 attendees and the programs and speakers were great. They spent a lot of time on PTSI, Wildland issues, Paradise Fire and active shooters. The JPA has a committee that is looking at the heart monitors. 3 monitor companies will be evaluated by the committee. It is a county wide effort and Ada County plans on buying a few extra to have on hand if any go down. Attending a lot of extra meetings lately that have been productive.

Local 4165 - Full Time Firefighter Report: Joe Link reported they have door knocking this Saturday starting at 9am. Mailers will be going out again on behalf of the local.

Association Report: No one present

Attorney Report by Gigray: Attorney Gigray reported a progress report on Ada and Canyon County. The ordinance and revised intergovernmental agreement are being reviewed and almost completed. The intention is to have it available by the meeting with the Ada County Commissioners on June 5th. On the Canyon County update, an email was received from Zack Wesley stating he hopes to get the information before the County Commissioners that week.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$435,299.22 thru March.

Old Business:

Levy Override Committee –

We have been meeting but it has been scaling back. The union is doing knock and talks this Saturday and have banners around the city. The Chief has an interview with the school tomorrow and hopes to get with Kuna Melba News before election day.

Negotiations Committee –

Date for first meeting is being tabled until June.

Budget Committee –

Date for first meeting is being tabled until June.

State Fire Commissioners Report: No updates at this time

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Ada County City EMS System (ACCESS) Update: Active Shooter equipment should be in this month. Dr. Hilvers is working on a plan that would include preventative trainings.

Station 2 Property: Chief Palmer reported that he is meeting with the City off and on when he can. We have all the paperwork done to get the zoning change and the design review done concurrently. A public hearing has to be had and we have to go before P&Z and then the city. The target is for July.

Lexipol Online Policy Code: Chief Palmer reported that they had a meeting two weeks ago with Lexipol. It had been divided out into sections to get the process moving. Another meeting is taking place this Friday to setup the groups. The Chief sent our policy to Lexipol to see what changes we might need to make to our policy code. He has not received the changes back.

Consider Resolution to adopt Intergovernmental Agreement with Ada Co. – Impact Fees –
Tabled until next month

Station Lighting Proposal – The lighting is complete and we are waiting on the reimbursement.

Assistant Chief Job Description – Policy Code – Tabled until next month.

**Discuss and Consider Resolution approving Chairman to sign the agreement with
Armstrong Steel Corp. –** Tabled until next month

New Business:

Discuss and Consider Resolution with Firecode Consultants NW for Plan Reviews – Perry Palmer is not a certified plan reviewer and Phil Roberts stated he will get his certifications again. In the meantime, we can outsource to a consultant to make sure we get plan reviews completed. The City and our staffing will finalize a process this week.

Commissioner Smith made a motion to approve Resolution 2019-16 allowing the Chairman to sign the agreement with Firecode Consultants Northwest. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Chairman Beatty tabled item B-E until after Executive Session.

Ambulance Hardship Case – Krystal Hinkle presented hardship case 19-04. Case 19-04 met the qualifications of a 20% write off \$69.22 which gives the patient a balance of \$276.86. Commissioner Engelhardt-Vogel made a motion to approve hardship case 19-04 that gives the individual a 20% write-off of \$69.22. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

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Discuss and Consider Purchase Order Limit - Commissioner Engelhardt-Vogel made a motion to lower the purchase order limit from \$5000.00 to \$1000.00. Commissioner Smith seconded the motion, a roll call vote was taken and passed unanimously.

Discuss and Consider the Purchase of a Ladder Truck – Chief reported there was discussion in the past that when the station opens on Cloverdale, we would put Engine 62 out there. It creates a need for a vehicle at Station 1. Most people would think we wouldn't need a ladder truck, but we have 5 buildings and 2 more coming that don't have ground ladders for roof access. There are more multi-units coming that are going up and not out that will have a need for a ladder truck. The Chief found a 2014, with a 105-foot aerial, 2000gpm pump to meet the ISO rating. It has a lot of capabilities to carry equipment. It has 45,000 miles on it and 273 hours. The department is getting rid of it because they are flush with money and would like a newer model. They would like \$729,000.00 and the Chief offered \$560,000.00 and they would take it. To add equipment and change graphics would be an additional \$70,000.00. Half of the truck and equipment would be impact fee eligible. The Chief feels this truck would last us 20-25 years and if we had to buy it new today, it would cost 1.2 million dollars.

We would need to train staffing to use it and would require a minimum of 4 in the county, but in our district, we could have 3.

Commissioner Crawford stated that we need to focus on other trainings that aren't occurring now before we bring on a truck that needs additional training for the crews.

Chief mentioned we will be graded by ISO in December or January and it will drop us to a 5 which will put homeowners into another category for insurance.

Commissioner Engelhardt-Vogel would like to wait until next year when it is accounted for in the budget and when we have staffing up.

The board didn't make a decision at this time.

Executive Session of the Board of Commissioners: Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1) (a) (b). Comm. Engelhardt-Vogel seconded the motion, a roll call vote was taken and passed unanimously.

The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (a) (b) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. The executive session commenced at 8:00 p.m. In attendance were all the members of the Board of Commissioners and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance and Wm. F. Gigray, III regarding the subject

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matters of the executive session. At 8:15 p.m. Krystal Hinkle was invited into and attended the executive session and provided information regarding the subject matter of the executive session. A motion was then made by Commissioner Hal Harris and seconded by Commissioner Tim Crawford, to come out of executive session which motion passed unanimously at 8:37 p.m.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

New Business was continued:

Discuss and Consider the hiring and benefits of Krystal Hinkle as Board Secretary, Board Treasurer and Officer of Administration.

Discuss Salary/Benefits for the Assistant Chief.

Commissioner Engelhardt-Vogel made a motion to hire Phil Roberts as Assistant Chief as of June 3rd and hire Krystal Hinkle as Board Secretary, Board Treasurer and Officer of Administration as of June 1st. We hire them with a benefit package and salary as agreed upon. Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the Termination of the Independent Contract Services Agreement with Krystal Hinkle - Commissioner Engelhardt-Vogel made a motion to approve Resolution 2019-17 terminating the Independent Contract Services Agreement with Krystal Hinkle effective May 31, 2019. Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Commissioner Engelhardt-Vogel moved to adjourn the meeting, Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman