

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting December 08, 2021

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:01 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Rebekah Luther, Tim Crawford, Mike Smith and Greg McPherson. Also present were Chief T.J. Lawrence, White Peterson Attorney Marc Bybee, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of November 10, 2021 and Special Meeting Minutes of November 22, 2021. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: Appreciation Awards were given to Commissioner Smith and Commissioner Crawford for their dedicated service to the constituents of the Kuna Rural Fire District.

Public Hearing – Adoption of Amended Budget for Fiscal Year 2021

Open Hearing - Comm. Luther moved to open the hearing at 1:02pm. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Staff Report – Legal Notice published in the Kuna Melba News on 11/24/2021.

Public Input/Discussion – Hinkle indicated that the county overpaid the district for sales tax and the change was updated on the amended budget after publication.

Close Hearing - Comm. Luther moved to close the hearing at 1:04pm. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Comm. Smith made a motion approving resolution 2021-45, adopting the amended 2021 budget. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Financial Reports Presented by Hinkle: Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of **\$300,264.57** for the District for payment of bills and payroll as presented.

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A disbursement of \$0 for the Association for payment of bills. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000 – Chief asked the board to approve the purchase of a new engine.

Comm. Smith made a motion approving PO 2021-04 in the amount of \$667,234.00. Comm. Crawford voiced concerns about purchasing an engine when we don't have the staff to use it until we know the outcome of the levy election. Comm. Luther seconded the motion, motion passed with a 3-1 vote, Commissioner Crawford voted No.

Summary of Correspondence: None

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence reported that everything is on the agenda.

Local 4165 - Full Time Firefighter Report: President Coffelt asked to negotiate Step-Up pay on the 16th of December at 11:00am.

Association Report: None

Attorney Report: Bybee reported that he and Bill Gigray have been working on the resolutions and bid documents.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$\$2,172,951.17 thru October.

Old Business:

State Fire Commissioners Report: The association is working on the agenda for the upcoming conference in March.

Ada County City EMS System (ACCESS) Update: They are working on One Chart.

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Discuss and Consider Bid Documents for Station Remodel – Comm. Smith made a motion approving the proposed bid documents and drawings. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Direct Secretary to post Bid Notice in the Kuna Melba News – Comm. Smith made a motion approving the secretary to publish the bid notice in the Kuna Melba News. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution to Dissolve the KESA, Usage of Funds and Surplus of Equipment- Comm. Smith made a motion approving resolution 2021-46 resolving the KESA and creating the Community Fund. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Amending Policy Code – Exit Interview – Tabled

Executive Session Board of Commissioners Regular Meeting– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation. The executive session commenced at 1:43 p.m. In attendance were all the members of the Board of Commissioners, Chief T.J. Lawrence, Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. A motion was made by Commissioner Tim Crawford and seconded by Mike Smith to come out of executive session which motion passed unanimously at 2:10 p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

New Business:

Discuss and Consider Architectural Plans for Station 1 Remodel – Randy Halverfield gave a quick overview of the plans. He indicated that we should allow for a minimum of 6 months for the project to be completed.

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Discuss and Consider Settlement Agreement – Opioid Distributors – Comm. Luther approved the Chairman to sign the settlement agreement with the Opioid Distributors. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Zwygart and Associates as our 2021 Auditor - Comm. Smith approved the Chairman to sign the agreement with Zwygart and Associates. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Agreement with Ultimate Heating and Air - Comm. Smith approved resolution 2021-47, authorizing the Chairman to sign the agreement Ultimate Heating and Air. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

District Impact Fee Advisory Committee Amended CIP Recommendation – Comm. Smith made a motion approving the amended CIP. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider MOU – Drug Testing – Comm. Smith made a motion approving the MOU with Local 4165 for drug testing. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Surplus of Ambulances and Turnouts – Commissioner Smith made a motion authorizing the surplus of M61, the stair chair and expired turnouts. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Commissioner Open Discussion – Comm. Smith asked Chief about using a squad instead of putting the wear and tear on an expensive engine. Chief indicated a squad will be used until we have another engine, when short staffed and eventually it will turn into a rescue vehicle.

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The Holiday Party will take place at the station on January 22nd.

Commissioner Crawford moved to adjourn the meeting. Commissioner Luther seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 2:46 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman