

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

June 9, 2021

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:02 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Greg McPherson, Mike Smith, Randall Feaster and Tim Crawford. Also present were Battalion Chief T.J. Lawrence, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Smith moved to accept the agenda as printed and posted. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of May 12, 2021. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations:

Financial Reports Presented by Hinkle: Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$160,448.82 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000 – None

Summary of Correspondence: None

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence reported that the oral board is scheduled for the new hires on the 28th of June and their CPAT is scheduled for the 29th of June. We will need to pay Nampa to conduct the CPAT testing. We have members who are eager for additional education.

Local 4165 - Full Time Firefighter Report: President Coffelt reported their golf tournament is coming up and asked that the board think about the funds in the association as the association is dissolving.

Association Report: None

Attorney Report: Gigray reported he has been working with Hinkle on a reimbursement for Impact Fees that were collected in error by the city.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

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Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,912,355.53 thru May.

Old Business:

State Fire Commissioners Report: The first training video for the Commissioners were sent out.

Ada County City EMS System (ACCESS) Update: Commissioner Feaster reported the next Exec. Session will be in July.

Discuss the Options for the Hiring of a Fire Chief – Board asked to remove it from the agenda.

Appointment of Members to the Hiring Committee – Fire Chief - Board asked to remove it from the agenda.

New Business:

Discuss and Consider Resolution Accepting Resignation for Sub District 1 and Authorize District Secretary to Publish Notice of Vacancy – Commissioner Smith made a motion approving Resolution 2021-14, accepting the resignation of M.G. Bud Beatty Jr. and authorizing the secretary to post the vacancy in the Kuna Melba News. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Agreement with Croft Real Estate Investments, LLC. For Admin Space - Commissioner Smith made a motion approving Resolution 2021-15, authorizing the Chairman to sign the agreement with Croft Real Estate Investments, LLC. for the leasing of Admin office space. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution for the Destruction of Records - Commissioner Smith made a motion approving Resolution 2021-16, approving the destruction of records. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution for the Amendments to Title 15 – Policy Code – Commissioner Smith made a motion approving Resolution 2021-17 which updates Title 15 in the Policy Code. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Stationing Agreement with Ada County – Commissioner Smith made a motion approving Resolution 2021-13, authorizing the Chairman to sign the Stationing Agreement with Ada Co. with the removal of 4.4. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the Appointment of Committee Members to the Contract Negotiating Committee with Ada County – Commissioner Smith made a motion appointing Comm. Feaster,

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Battalion Chief Lawrence and Officer of Administration Krystal Hinkle to the contract negotiating committee with Ada Co. for the full take over of Ambulance Service in November. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the next steps for the Remodel of Station 1 – There was a lot of discussion about the next steps for the remodel of Station 1. Ada Co. has verbally committed to helping with the remodel in the amount of 25%. The process will need to be started over.

Battalion Chief Lawrence informed the board that the portable units for the crews will cost around \$38,850 for 6 months.

Commissioner Smith made a motion allowing the Chief to get Architect/Constriction estimates. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the Purchase/Lease of (2) Brush Trucks – There was discussion about the option to either purchase outright or lease.

Commissioner Smith made a motion allowing Hinkle to contact leasing companies to get a better idea of rates and terms and for Chief Lawrence to obtain Bids. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss the 10 Year Financials and Levy Proposal – The board reviewed the 10 year CIP that the Budget Committee is proposing. It is obvious that the board will need to go for a levy in order to sustain the growth.

Commissioner Smith made a motion approving the draft 10 year CIP and to form a leavy committee. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Authorize Signers on the Accounts with First Interstate and Loval Gov. Investment pool (LGIP) – Commissioner Smith made a motion approving all current Commissioners (Mike Smith, Greg McPherson, Randall Feaster and Tim Crawford) to be signers on the First Interstate Accounts and the LGIP Accounts. Bud Beatty will need to be removed. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Election of Officers – Vice Chairman - Commissioner Smith made a motion appointing Randall Feaster as the Vice Chairman. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting of June 9, 2021– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation.

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The executive session commenced at 2:40 p.m. In attendance were all the members of the Board of Commissioners, Battalion Chief T.J. Lawrence, Krystal Hinkle and legal counsel Wm. F. Gigray, III and Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Battalion Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. At 2:45pm, Marc Bybee left the executive session. At 3:06pm Krystal Hinkle left the executive session. A motion was made by Commissioner Mike Smith and seconded by Randall Feaster to come out of executive session which motion passed unanimously at 3:433p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

Commissioner Open Discussion – Commissioner Smith offered to get quotes on chassis.

Commissioner Crawford moved to adjourn the meeting. Commissioner Smith seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:35 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman