

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

September 13, 2023

APPROVED: _____ **REVISED:** _____ (see revised version)

Vice Chairman Rebekah Luther called the meeting to order at 11:03 am in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner Rebekah Luther, Randall Feaster, Billy Edwards and Scott Burn. Also present were Chief T.J. Lawrence, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Edwards moved to accept the agenda as printed and posted. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Feaster moved to approve the Regular Meeting Minutes of August 9, 2023. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Public Input: None

Presentations: VFIS – Brad Verigan –

Brad Verigan went over the district's insurance coverage. The district asked to increase the engines to \$900k and the Brush Trucks to \$425k.

Financial Reports Presented by Hinkle: Comm. Feaster moved to accept the financial reports and report of fund investments and to approve the disbursement of funds in the amount of **\$289,057.56** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000: None

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence stated we have one FF on work comp. Boise Mobile delivered BR61 and a final inspection on the second brush truck is expected to take place next Friday. Waiting on results from the Fire House Subs grant. Chief Trumble is actively watching the FEMA grants. Trumble will be visiting grant writers from MFD, Middleton and Nampa who were successful with SAFER grants. City of Kuna and KRFD are in discussion about land being donated for a future training facility. Meridian Fire Station 7 at Lake Hazel and Locust Grove had their grand opening and will be open in early October. Resources from that station are E37, BR37 and Medic

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37. Spring Rock planned community is on the ADA Co. Planning and Zoning Commission Agenda.

Local 4165 - Full Time Firefighter Report: Currently in Negotiations and New House Logo is final and up in the district.

Attorney Report: Bybee reported he has been working on an agreement with META and other items are on the agenda.

Officer of Administration Report by Krystal Hinkle: Hinkle updated the board on the cost of the ambulance billing software. Hinkle feels it is worth pursuing collections and will write off the balance before the end of the year.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,912,052.41 thru July permits.

Old Business:

State Fire Commissioners Report – A survey was sent out regarding the direction of the association.

Ada County City EMS System (ACCESS) Update - None

New Business:

Discuss and Consider Resolution Approving the Agreement with Brisbie for Plan Reviews and Inspections: Comm. Feaster made a motion approving Resolution 2023-29 for the approval of the Brisbie Agreement for Plan Review and Inspection expectations and cost. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Agreement with Springbrook for Accounting Software – Comm. Feaster made a motion approving Resolution 2023-30 approving the Software Agreement with Springbrook. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Agreement for the Land Donation to Kuna Fire for Station 2-

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Comm. Feaster made a motion approving Resolution 2023-31 for the approval of the Land Donation to Kuna Fire for Station 2. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving Policy Code Change to 3.2.4.2 – Exec. Session – Comm. Feaster made a motion approving Resolution 2023-32 that updates policy code 3.2.4.2 so the district is in compliance with state statute. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving Policy Code Change to 7.11.5.4 – Bereavement Leave– Comm. Feaster made a motion approving Resolution 2023-33 that updates policy code 7.11.5.4 allowing additional bereavement leave to admin staff so it is comparable in hours to the firefighters. Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Remove and Add Signers on our First Interstate Bank Accounts and LGIP Accounts – Comm. Luther made a motion approving all current board members and Krystal Hinkle to be added to all First Interstate Bank Accounts and out LGIP Accounts. Also to remove Brandon Carver from all Bank Accounts at First Interstate Bank and the LGIP Accounts. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (j) to consider labor contract matters authorized under section 74-206 A (1)(a) and (b). The executive session commenced at 12:38 p.m. In attendance were all the members of the Board of Commissioners, Krystal Hinkle, Chief Lawrence and legal counsel Marc Bybee. Information was exchanged among those in attendance. A motion was made by Commissioner Feaster and seconded by Commissioner Burn to come out of executive session, which motion passed unanimously at 4:01 p.m.

Open session resumed and Vice Chairman Luther reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

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Commissioner Open Discussion – None

Commissioner Feaster moved to adjourn the meeting. Commissioner Burn seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 4:01 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Rebekah Luther, Vice Chairman