

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting June 13, 2018

APPROVED: X REVISED: _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel, Mike Smith, Tim Crawford and Bob Humphrey were present at the meeting. Also present were Fire Chief Perry Palmer, Officer of Administration-Secretary-Bookkeeper Robin Ward and White Peterson Attorney William Gigray.

Agenda Approval:

As noted on the posted Amended Agenda - Ward reported that the original agenda had been posted on June 11th and the amended agenda was posted at 5:30 on June 12, 2018.

Comm. Engelhardt-Vogel moved to accept the Amended Agenda as presented and posted. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Smith moved to approve the Regular Meeting Minutes of May 9, 2018, as presented. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations:

2017 Audit Report – Postponed until July Meeting.

Financial Reports Provided by Ward were Presented: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$193,998.20 for the District for payment of bills and payroll as presented and approval of \$0 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Purchase Order Over \$5,000 - The following purchase orders were presented for approval:

- White Cloud Communications – 20 Unication G4 Pagers \$10,710.00
- Motorola Solutions – 1 Motorola Apx 8500 Mobile Radio \$6,378.13
- Extendedobed – 2 Custom Slide Out Trays for F150 & New Command \$5,903.00

Comm. Smith moved to approve the purchase orders as presented. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – Perry Palmer: Chief Palmer reported on the following:

- Introduced New Hire - Anja Sundali that came to us from Ada County Paramedics.
- Thermal Imagers have been purchased and are in.
- New pagers have been purchased and are being programed and issued.
- Hose testing is complete.

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- AFG Grant for turnouts and brush gear is now at the review stage.
- Gurney autoloader has been purchased and installed.
- Stats:
 - 121 Calls in May
 - 3 False Calls
 - 1 Mutual Aid
 - 2 Calls Not Covered by Kuna

Local 4165 - Full Time Firefighter Report: Nothing to report.

Association Report: Ben Sterling reported that they have flyers for the upcoming Community Education Day and BBQ scheduled for July 21, 2018. They will be out looking for donations.

Attorney Report by Gigray: Gigray provided an update of current items being worked on:

- Cloverdale Property Purchase: Has been working with the Chief and Terry Cook on requested changes to the option to purchase agreement.
- Impact Fee: Has been working with the City on additional changes to update the Comprehensive Plan with Planning and Zoning.
- Policy Code Revisions – on the agenda.
- Provided a Memo on Fireworks

Officer of Administration Report by Robin Ward: Ward reported that Dianna Bartlome was currently out for medical reasons but will be returning sooner than thought, hopefully next week.

District Administrator – Robin Ward: Ward reported that the first submittal of impact fees had been received from the City of Kuna for collections during May. They will be deposited and recorded into the District Impact Fee Trust Account at First Interstate Bank.

Committee Reports:

- Negotiations Committee – Chairman Beatty reported that the local is currently looking into VEBA and MERP options.
- Budget Committee – Comm. Engelhardt-Vogel reported that the next meeting needs to be scheduled, Ward will coordinate with her and Comm. Smith.

Old Business:

State Fire Commissioners Report: Comm. Beatty referred to Krystal Hinkle and she reported that they have a legislative summit scheduled July 14th. The annual conference will be held in Idaho Falls in November.

Ada County City EMS System (ACCESS) Update: Ward reported that Ada County had informed her that the proposed changes to the agreement and bi-laws have been put on hold due to additional changes requested by Boise Fire.

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Impact Fees in Ada and Canyon Counties: Nothing new to report, meeting with Ada County is scheduled for July 24, 2018. Comm. Beatty will attend that meeting along with the Chief and Robin Ward.

Station 2 – Cloverdale Road Property Purchase: Chief Palmer and Attorney Gigray reported that they are still working on changes to the Exclusive Option to Purchase Agreement.

Policy Code Update: Attorney Gigray provided a resolution for consideration on the following:

- Amending Title 24, Chapter 3, Sub Section 3, Joint Development Impact Fee Advisory Standing Committee with the City of Kuna.

Comm. Smith moved to adopt Resolution 2018-15, Amending Title 24, Chapter 3, Section 3, Specifying the term of Appointment and Date of Appointment for Members of the Joint Development Impact Fee Advisory Committee. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

New Business:

Policy Code Updates: Attorney Gigray provided resolutions for consideration on the following:

- Amending Title 4, Chapter 3, Section 1

Comm. Engelhardt-Vogel moved to adopt Resolution 2018-16, Amending Title 4, Chapter 3, Section 1 of the Policy Code Providing for the District Administrator. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

- Amending Appendix A 25.1.2

Comm. Engelhardt-Vogel moved to adopt Resolution 2018-17, Amending Appendix A 25.1.2 of the Policy Code Specifying that the Permit Application is for Retail Sale of Non-aerial Common Fireworks. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

- Amending Title 25, Chapter 1, Section 5

Comm. Engelhardt-Vogel moved to adopt Resolution 2018-18, Amending Title 25, Chapter 1, Section 5 of the Policy Code, by the Addition of Sub Section 2 providing for Emergency Proceedings for Permit Revocation. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Skyline Park Petition for Annexation: Ward reported on the re-activation of the petition for annexation by Skyline Park, Rick Sattler. Ward provided information about the petition and property and requested that a public hearing be scheduled.

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Comm. Smith moved to schedule a public hearing to consider the petition on July 11, 2018, 7:00 p.m. and to authorize the publication of the hearing. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Ambulance Hardship Cases: Ward presented the following cases of hardship for consideration.

- Case 18-04: Comm. Engelhardt-Vogel moved to approve the write of 100% of the balance for Hardship Case 18-04 in the amount of \$809.25. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.
- Case 18-05: Comm. Engelhardt-Vogel moved to approved the write of 30% of the balance for Hardship Case 18-05 in the amount of \$313.46. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Ada County Dispatch Services Agreement: Chief Palmer and Ward reported that they had reviewed the agreement and recommended the Chairman be authorized to sign.

Comm. Smith moved to authorize the Chairman to execute the agreement with Ada County for Fire Department Communication Dispatch Services between Ada County and the Kuna Rural Fire District for Fiscal Year 2018. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Yard Maintenance Proposal: Chief Palmer reported that the City of Kuna is willing to provide yard maintenance as well as snow removal for a small fee. Attorney Gigray advised that this could be done with a joint powers agreement with the City. He and the Chief will work on for the July meeting.

Surplus Property – John Deer Mower: Chief requested that the John Deer Lawn Mower be considered as surplus with an estimated value of \$500 or less.

Comm. Smith moved to donate the John Deer Lawn Mower to the Kuna Emergency Services Association to raffle off or sell to raise funds for the Association. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Formation of Tax Levy Review Committee and Establish a Ballot Date: Chairman Beatty requested that this item be postponed until after the Executive Session.

Executive Session: Comm. Crawford moved to convene into Executive Session pursuant to Idaho Code Section 74-206 (1) (f) to consider and advise it's legal representative in pending litigation or where there is a general public awareness of probable litigation. Comm. Humphrey seconded the motion. Attorney Gigray, Chief Palmer and Robin Ward were asked to remain in the session. A roll call vote was taken and the motion passed unanimously. Commissioners convened into Executive Session at 8:15 p.m.

Comm. Crawford moved to come out of executive session. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

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Chairman Beatty resumed the regular meeting at 8:45 p.m. and announced that information was received and no action was taken during the Executive Session.

Formation of Tax Levy Review Committee and Establish a Ballot Date: Commissioners discussed the need to form a Tax Levy Review Committee and the timing of the ballot proposal. Comm. Engelhardt-Vogel expressed her concerns with rushing the process and not having accurate information to provide to the public. Ward also expressed her concerns for the amount of time it will take her to gather the statistical and analytical information to provide accurate data to provide to the public in explanation of the need of any possible levy increase.

Comm. Smith moved to form the Tax Levy Review Committee and to have Chief Palmer staff the Committee and to provide a progress report at the July and August meetings. If the Committee is prepared to proceed, to then propose the ballot language for the November election, if not then to wait until the May election. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Committee Members will be:

Chief Palmer
Comm. Smith
Comm. Humphrey
4 Firefighters (part time and full time)

Open Discussion Items: None

Comm. Smith moved to adjourn the meeting, Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 9:56 p.m.

Respectfully submitted,

Robin Ward, District Secretary

M.G. Bud Beatty, Chairman