

# Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

## Minutes of Commissioners Regular Meeting

May 12, 2021

**APPROVED:** \_\_\_\_\_ **REVISED:** \_\_\_\_\_ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:02 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Greg McPherson, Mike Smith, Randall Feaster and Tim Crawford. Also present were Battalion Chief T.J. Lawrence, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

### **Agenda Approval:**

Comm. Smith moved to accept the agenda as printed and posted. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Approval of Minutes:** Comm. Smith moved to approve the Regular Meeting Minutes of April 14, 2021. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

### **Public Input/Special Presentations:**

#### **Pinning Ceremony –**

Matt Coffelt – Captain

Anja Sundali – Engineer

### **Public Hearing – Adoption of Amended Budget for Fiscal Year 2021**

Commissioner Crawford made a motion to open the hearing at 1:09pm, Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Sec. Hinkle reported the legal notice was published in the Kuna Melba News on April 28, 2021.

No public input.

Commissioner Smith made a motion to close the hearing at 1:11pm, Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Commissioner Smith made a motion to adopt Resolution 2021-11 adopting the amended budget for fiscal year 2021. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports Presented by Hinkle:** Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$243,226.25 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

**Purchase Order over \$5,000 – None**

**Summary of Correspondence:** The district received a letter of resignation from Commissioner M.G. Bud Beatty.

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### Staff Reports:

**Chief Report – by T.J. Lawrence:** Chief Lawrence reported that he has been going to meetings to build relationships with other agencies. They have been very helpful. Two of three employees are still waiting to hear back from the National Fire Academy on acceptance into their training program. The new firefighter position has been posted to accept applications and the intent is to hire someone in July. Chief made a decision to close the training room to the public due to the safety of the crews and the liability to the fire district.

**Local 4165 - Full Time Firefighter Report:** Vice President Graham reported the Union is hosting a Gold Tournament on June 11<sup>th</sup> at Boise Ranch.

**Association Report:** None

**Attorney Report:** Gigray reported pieces of legislation that impact fire districts. HB389 and HB 66A. He also indicated that his firm will provide an oral argument regarding PERSI on June 1<sup>st</sup>, he provided the board with a review of CORE's agreement and revised a prior stationing agreement for review.

**Officer of Administration Report by Krystal Hinkle:** Hinkle reported everything is on the agenda.

**Administrator of Impact Fees by Krystal Hinkle:** Hinkle reported that the current fund totals \$1,770,102.31 thru April.

### Old Business:

**State Fire Commissioners Report:** Annual Meeting took place and the first training video will be sent out any day.

**Ada County City EMS System (ACCESS) Update:** Commissioner Feaster reported the fiscal year budget for 2021/2022. Kuna in the past did not pay medical supplies to Ada County under ACCESS, however, there was a cost associated due to COVID for the N95 masks, so Kuna will have a portion in the next fiscal year. An increase to advertising will take place due to Pulse Point and the advertising of CPR classes.

ACCESS has adopted the National Standards for Response Time within city limits. It will be 90 second shoot time for code 3 calls. There will be a 5-minute travel time for BLS and ILS responses. There will be 8-minute travel time for paramedic responses such as Charlie, Delta and Echo. There will be a discussion about calls outside of city limits and get more info on Kuna's response times, as we are more rural.

**Discuss and Approve Proposal from Hummel/Core Construction:** Comm. Smith moved to not use Hummel/Core for the Remodel of Station 1. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

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**Discuss the Options for the Hiring of a Fire Chief** - Comm. Smith moved to table this item until next month. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

**Appointment of Members to the Hiring Committee – Fire Chief** - Comm. Smith moved to table this item until next month. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

### **New Business:**

#### **Part-time Program –**

Chief Lawrence is recommending that the part-time program be terminated.

Comm. Smith made a motion terminating the part-time program. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

#### **Ada County Paramedics – Ambulance**

##### **Discuss and Consider the Turnover of the Ambulance Transport to Ada County Paramedics –**

Comm. Feaster reported that Chief Lawrence, Krystal Hinkle and himself met with Ada County Paramedics to discuss the options for Medical Billing Assistance, paramedic assistance when short staffed and the full take over of our transport.

Ada County came in high for medical billing assistance. That is not an option currently.

Ada County is willing to help with staffing when starting in July. It can happen in July because Boise Fire Station 18 is doing a remodel where Ada Co. is being housed. Ada Co. will break the crew apart so one person can go to another station in Boise, and one will come out to Kuna.

Another option would be to hire a 6<sup>th</sup> person per shift to cover vacation, sick and deployment coverage.

Another option would be to allow Ada Co. to take over the ambulance and Kuna would be able to respond with an engine and a chase rig. This will give us the ability to have 3 units available. Ada Co. is willing to pay for 25% for the remodel if housed in Kuna Fire. This could take place as early as November.

The district would have a loss of revenue when transport goes away. In 2020, the district brought in \$336,000.00.

Comm. Crawford did have concerns about the giving up the ambulance due to the funding it provides and the overall speed of this process.

Union President Coffelt stated that he can't support a levy unless we spend the money in our savings.

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Commissioner Smith made a motion to table the discussion and decision until the July meeting until we get a solid confirmation from Ada Co. about their ability to take over transport and if they will commit to 25% of our remodel. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

### **Commissioner 2021 Committee Appointments:**

#### **1. Negotiations Committee**

Commissioner Smith made a motion appointing Greg McPherson to the Negotiations Committee for the remainder of 2021. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

**Commissioner Appointment – ACCESS –** Comm. Smith made a motion to appoint Commissioner Feaster to represent the Kuna Rural Fire District at the Executive ACCESS meetings. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Credit Card Authority and Limit – Fire Chief –** Comm. Smith made a motion to authorize the Chief to have a district credit card with a limit of \$5,000. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

**Discuss Admin Office Locations –** There was a lot of discussion about where the admin office should be located. A lot is still up in the air due to the timing of the remodel and personnel. Comm. Smith made a motion to allow Krystal to contact the current admin landlord about a month-to-month contract. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Discuss and Consider Resolution Approving the Agreement with Haletek for IT Services –** Due to the increase in services from Haletek with to two locations, Haletek has provided the district with a revised agreement. They are asking for an increase from \$800 a month to \$1150 if we stay at the current admin location. This is due to the district utilizing their internet and their server. If we move to a different location that does not require the use of their server and internet, the cost would be \$1000.00 a month.

Commissioner Smith made a motion approving Resolution 2021-12, allowing the Chairman to sign the agreement with Haletek for IT services. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

**Executive Session Board of Commissioners Regular Meeting of May 12, 2021–** The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. The executive session commenced at 2:19 p.m. In attendance were all the members of the Board of Commissioners, Battalion Chief T.J. Lawrence

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and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Battalion Chief T.J. Lawrence and Wm. F. Gigray, III regarding the subject matters of the executive session. A motion was made by Commissioner Mike Smith and seconded by Randal Feaster to come out of executive session which motion passed unanimously at 2:47 p.m.

**Open session resumed** and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

**Commissioner Open Discussion** – None

Commissioner Smith moved to adjourn the meeting. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:47 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman