

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

March 9, 2022

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Greg McPherson, Rebekah Luther, Brandon Carver, and Randall Feaster. Billy Edwards was absent. Also present were Chief T.J. Lawrence, White Peterson Attorney Marc Bybee, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Luther moved to accept the agenda as printed and posted. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Luther moved to approve the Regular Meeting Minutes of February 9, 2022 and Special Meeting Minutes of February 15, 2022. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Financial Reports Presented by Hinkle: Comm. Carver moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$213,829.13 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000 –None

Summary of Correspondence: None

Public Hearing – Adoption of Brisbie Annexation –

Comm. Luther made a motion to open the public hearing for the Annexation of Brisbie. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Hinkle reported the Legal Notice was published in the Kuna Melba News on 2/16/2022.

Public Input – Chief indicated that we have met with Brisbie and negotiations are still on going. The chief recommended that we have a continuance of the hearing until April so we can continue negotiations.

Debra Nelson, attorney for Brisbie attended the hearing via phone. She stated that they support continuing the hearing until April.

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Comm. Feaster made a motion to continue the public hearing on April 13, 2022. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Comm. Feaster made a motion approving Resolution 2022-11 adopting the Amended Capital Improvement Plan. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Public Hearing – Adoption of Amended CIP –

Comm. Luther made a motion to open the public hearing for the Adoption of the Amended CIP. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Hinkle reported the Legal Notice was published in the Kuna Melba News on 2/16/2022.

Public Input – None

Comm. Carver made a motion to close the hearing. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Comm. Feaster made a motion approving Resolution 2022-11 adopting the Amended Capital Improvement Plan. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Public Hearing – Adoption of Fee Schedule –

Comm. Carver made a motion to open the public hearing for the Adoption of the Amended Fee Schedule. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Hinkle reported the Legal Notice was published in the Kuna Melba News on 2/23/2022 and 3/2/2022.

Public Input – None

Comm. Luther made a motion to close the hearing. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

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Comm. Luther made a motion approving Resolution 2022-12 adopting the Amended Fee Schedule. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations:

Comm. Feaster presented the history of the relationship between Ada Co. and the Kuna Rural Fire District.

Chief Rayne from Ada Co. presented information about ACCESS and the future partnership of Ada CO. and the Kuna Rural Fire District. Ada Co. plans on staying in Kuna, whether it be in our station or in their own. Kuna is growing and the goal is to improve service to Kuna residents.

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence reported that a lot of improvements are happening internally, he is applying for grants for an exhaust system for our engines and a fire extinguisher prop. The district still has one employee on light duty.

Local 4165 - Full Time Firefighter Report: Matt Coffelt invited the board, admin and legal to their golf tournament on June 17th.

Attorney Report: Bybee reported that White Peterson worked on the Annexations and Legislation.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,601,034.79 thru January.

Old Business:

State Fire Commissioners Report: 40th Annual Conference is in a couple of weeks. Krystal reminded the board, Chief and Union that there is a free PTSD training at the conference for the firefighters. Chief stated he sent the information to Matt Coffelt.

Ada County City EMS System (ACCESS) Update: Feaster reported that the group is discussing the GEMT proposed legislation and how it will benefit all agencies. Eastern Oregon University is partnering with ACCESS to offer a

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program for EMS and Administration. Only program that allows work hours to be applied for credits.

Levy Committee Update – The Committee is working on key messages, time frames and outreach.

Comm. Luther suggested putting up signs on the properties we intended to build stations on for the public to see.

Hinkle suggested we also put up signs around our borders for those that live in Meridian, Nampa and Boise.

Discuss and Consider the District being under the JPA License –

Comm. Carver made a motion for the district to fall under the ACCESS License. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Hinkle will follow up with the Dept. of Health and Welfare to determine what the means for our license.

New Business:

Discuss and Consider Resolution for the Surplus of Ambulance – Comm. Carver made a motion approving Resolution 2022-13 for the Surplus of M63. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Ambulance Bid Opening and Award – The district only received one bid. The bid was from Victory EMS for \$90,000.00. Comm. Carver made a motion to accept the bid of \$90,000.00 from Victory EMS. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving Bill of Sale for M63 – Comm. Feaster made a motion approving Resolution 2022-14 for the Bill of Sale for M63. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Board Consideration and Action on bids for Station No. 1 Remodel – Chief Lawrence informed the board of the bids received and opened on March 2, 2022. Pacific Source Construction came in at \$803,000.00 and EKC, Inc. came in at \$757,000.00.

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Comm. Luther made a motion to accept the bid from EKC and move forward with a contract. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Annexation Petition and Direct Secretary to Publish Notice of Public Hearing – Summertime Residential Properties and Jay and Robert Davis Revocable Trust filed a joint petition for annexation. This development is quite large and was denied by the city. The development is moving forward with the county for approval. They have verbally offered to help the district with personnel and a station.

Comm. Carver made a motion directing the Secretary to publish a notice in the Kuna Melba News for the Annexation of Summertime Residential Properties and Jay and Robert Davis Revocable Trust. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Direct Secretary to Publish Public Notice – Impact Fee Schedule –

Comm. Feaster made a motion directing the Secretary to publish notice in the Kuna Melba News for the adoption of the Impact Fee Schedule. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to discuss evaluation, dismissal or disciplining of, or to hear complaints or charges against, a public officer, employee, staff members or individual agent or public school student and (f) to communicate with legal counsel regarding pending litigation. The executive session commenced at 3:17 p.m. In attendance were all the members of the Board of Commissioners, Chief T.J. Lawrence, Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. At 3:59 p.m., Krystal Hinkle was asked to step out of the Executive Session. A motion was made by Commissioner Feaster and seconded by Commissioner Carver to come out of executive session which motion passed unanimously at 4:18 p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

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Commissioner Open Discussion – No meetings will take place at the station moving forward due to security reasons. Also, the crews will be participating in touch the truck Father's Day weekend.

Commissioner Luther moved to adjourn the meeting. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman