

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting September 11, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Engelhardt-Vogel, Mike Smith and Tim Crawford were present. Commissioner Hal Harris arrived at 7:20pm. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Harris moved to accept the amended agenda as printed and posted. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Engelhardt-Vogel moved to approve the Regular Meeting Minutes of August 14, 2019. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Comm. Engelhardt-Vogel made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of August 14, 2019. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$159,389.24 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Comm. Engelhardt-Vogel would like to see a breakdown of what we currently have in savings compared to what we need to save each year based on the current CIP.

Purchase Orders over \$1000 –

Comm. Smith approved PO #2019-01, authorizing the purchase of a laryngoscope that broke. Comm. Engelhardt-Vogel seconded the motion. The motion passed with a unanimous voice vote.

Summary of Correspondence: None

Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported that he is extremely busy taking on three roles as Chief, Asst. Chief and Fire Marshall. We have been getting a lot of subdivision plans and he would like to talk with the city about secondary access.

Chief is working with the State Fire Marshal because we are in violation by having Fire Code NW complete our plan reviews for fire sprinklers. There are only 5 entities that are exempt. There is concern that they are three weeks out and Fire Code NW is only 7 days out. This delays the process for construction out in Kuna. The goal is to fight them on it by using the IDAPA

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rules that allow the district to ask the county commissioners for an exemption. This should take 3 weeks to a month to get completed.

Local 4165 - Full Time Firefighter Report: Joe Linked reported that Fill the Boot was this upcoming weekend.

Association Report: No one present.

Attorney Report by Gigray: Attorney Gigray reported that the city is moving forward with out amended CIP on the 17th of September.

Anne Wescott has been working with Steve Rutherford in Ada County. There were language concerns with the CIP and this has been resolved.

Anne Wescott has a meeting with Canyon County Commissioners on Friday regarding the impact fees.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$606,110.67 thru July.

Committee Reports:

Levy Override Election Committee – Chief Roberts has contacted Wendy Johnson (Kuna School District) and Lisa Holland (City of Kuna) to see if they are interested in being on the committee. There has also been discussion with the school administration about keeping the fire district in mind when purchasing property so we can have a spot if necessary.

Negotiations Committee –Chief Reports reported that there were just a few items that need corrected. Chairman Beatty asked that it be completed for the October meeting.

Old Business:

State Fire Commissioners Report: The Annual Conference is taking place on the 14-16 in CDA. Hinkle provided that agenda to the board for review. The board will send two Commissioners to the conference.

Ada County City EMS System (ACCESS) Update: Chief Roberts reported that the Zoll monitors have been ordered and will be here within 45 days. The invoice won't be paid until after the 1st of the year.

Hinkle will contact the JPA and designate Chief Roberts as the new administration member of the Kuna Rural Fire District.

Station 2 Property: Chief Roberts stated that it has been approved through P&Z and will now go through City Council on the 15th of October.

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Comm. Smith asked if we sell the property in the future, do we own the rights to the well and will transfer to new owners?

Attorney Gigray

Lexipol Online Policy Code: Chief Roberts mentioned that no cooperative meetings have taken place. No correspondence has taken place with Lexipol either.

Eagle's Commissioners have set the adoption of Lexipol as an urgent matter and Chief Cofelt has distributed two different sets to their Union members to help with the review. They are doing it internally and not waiting for the cooperative group.

Lighting Update – All lights are installed and Chad with Idaho Power will be coming out next week for our final review.

Assistant Chief Job Description – Policy Code – Removed until we update with Lexipol.

Part Time Policy Code Update – Tabled until next month.

New Business:

Liquidation of Vehicles – Chief Roberts mentioned the 2005 Ford Explorer sold for \$6000.00.

Discuss Resolution approving joint powers agreement with III-A – The union will be meeting with Amy Manning with III-A to decide if they will move forward tomorrow.

Comm. Smith approved resolution 2019-30 allowing the Chairman to sign the joint powers agreement with III-A subject to the approval of the Union Members. Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Discuss Resolution approving the joint powers agreement with Ada County – Commissioner Smith made a motion approving resolution 2019-31. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Discuss Resolution approving the agreement with Haletek for IT Services – Attorney Gigray is concerned the quote has expired and they are not registered with the state. Also, who is the agreement with since it lists numerous people on the quote.

Hinkle will work with Haletek and the attorney before the next board meeting.

Discuss and Purchase of new PPE and wildland gear-

We provided the board with the current inventory of the full-time members. The board that we had a replacement plan and it appears we weren't.

The Chief provided the district with two difference purchasing plans. One would be to replace all and start a new replacement plan or buy half now and the other half in 2020's Budget.

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Comm. Engelhardt-Vogel would like to see them be consistent in color and brand going forward since that is a factor for replacing all at one time. She would also like to see them be broken into two budget cycles so they all don't need replaced at one time.

Comm. Smith made a motion to move forward with the purchase of all new turnouts. Commissioner Harris seconded the motion, motion passed with a 4-1 voice vote. Comm. Engelhardt-Vogel was the only nay vote.

Comm. Engelhardt-Vogel voted against the motion because she felt it should be divided into two budgets to be financially responsible.

Discuss and Consider Ambulance fee Increase – Hinkle provided the board with a breakdown of Kuna, Ada County and Canyon county's fees. Kuna is well below the other service providers and this will help better support the services we are providing to the constituents.

There was a lot of discussion about how we charge the customers. The consensus is to make sure we are charging insurance the max and being more lenient on the customer.

The board asked Hinkle to provide figures if the board decides to write off the customer portion and just receive insurance dollars.

The Chief and Hinkle will provide a plan in October.

Discuss and Consider Draft letter to PERSI regarding FRF – Attorney Gigray stated that language in the IDAPA rules are very ambiguous. The board at the last board meeting wanted to move forward with a show me approach outlining why we are no longer going to fund this. Giving PERSI the opportunity to show cause why we are required to fund it.

The board would like to add at the end of the letter stating we would like our monies refunded when the FRF is finalized.

Comm. Smith made a motion authorizing the attorney to draft a letter on behalf of the board to PERSI regarding FRF, subject to staff approval. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Per Diem Policy – Currently we don't have a per diem policy in place. A draft was proposed to the board. The Chief and Krystal will work on some modification to it and bring it back to the board in October.

Commissioner Open Discussion – Hinkle mentioned that Greg McPherson filled his declaration of candidacy for sub-district 5 and Bud Beatty and Rebekah Luther filled their declaration of candidacy for sub-district 1.

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Commissioner Engelhardt-Vogel moved to adjourn the meeting, Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman