

**KUNA RURAL FIRE DISTRICT  
BOARD OF COMMISSIONERS**  
AMENDED REGULAR MEETING AGENDA  
**March 11, 2026**

DATE	TIME	LOCATION
<b>March 11, 2026</b>	<b>10:00 AM</b>	<b>Kuna City Hall Council Chambers</b> 741 W 4 <sup>th</sup> St Kuna, ID 83634

**ACTION ITEM NOTATION INFORMATION:** Any agenda item requiring a vote by the Board of Commissioners is designated with "Action Item" in the left column of this Meeting Agenda. The inclusion of "Action Item" indicates that a vote may be taken but does not mandate a vote on that item. The "Action Item" designation applies to all matters listed under the same agenda number.

<b>1.</b>	<b>OPEN REGULAR MEETING</b>
<b>2.</b>	<b>ROLL CALL</b>
<b>3.</b>	<p><b>CONSENT AGENDA</b></p> <p>All items listed under the Consent Agenda are considered routine and will be acted upon with one motion by the Board of Commissioners. There will be no separate discussion on these items unless requested by a member of the Board, the Fire Chief, or the District Attorney. If an item is removed from the Consent Agenda, it will be placed on the Regular Agenda under New Business or as otherwise directed by the Board.</p> <p><b>Items for Approval:</b></p> <ul style="list-style-type: none"> <li>• <b>Approval of AMENDED Board Meeting Agenda Notice Postings Report – Secretary</b> <ul style="list-style-type: none"> <li>• Review and approve the Secretary’s report on agenda notice postings, confirming that proper notice was provided on the District’s website in accordance with legal requirements.</li> </ul> </li> <li>• <b>Procedure for Amending the Agenda</b> <ul style="list-style-type: none"> <li>• In the event the Board needs to take final action on an emergency matter not listed on the posted agenda, the following procedure must be followed: <ul style="list-style-type: none"> <li>• A motion must be made explaining why the item was not reasonably anticipated, including specific facts describing the emergency.</li> <li>• The motion and its justification must be recorded in the official meeting minutes.</li> <li>• <b>Note:</b> An <i>emergency</i> is defined as a situation involving injury or damage to persons or property, immediate financial loss, or a significant likelihood of such injury, damage, or loss—where following standard notice procedures would be impractical or could increase risk.</li> </ul> </li> </ul> </li> <li>• <b>Approval of Board Meeting Minutes</b> <ul style="list-style-type: none"> <li>• Approval of the February 11, 2026 Regular Meeting Minutes</li> </ul> </li> <li>• <b>Approval of the Financial Report and Board Approval of Bills</b> <ul style="list-style-type: none"> <li>• The Board will review and approve the financial report as presented, including: <ul style="list-style-type: none"> <li>• Budget Position Report YTD</li> <li>• Approval of bills and accounts payable</li> <li>• Confirmation of ordinary and necessary expenditures made during the month</li> <li>• Confirmation of investment of certified funds as recommended by the Treasurer</li> </ul> </li> </ul> </li> </ul>

Action Item

<b>4.</b>	<p><b>PUBLIC INPUT</b>  This time is set aside for members of the public to address the Board of Commissioners on matters of concern or interest within the jurisdiction of the Fire District. Comments are limited to [3–5] minutes per speaker unless otherwise approved by the Board. No action will be taken on items raised during Public Input unless such items are properly noticed on the agenda for action.</p>
<b>5.</b>	<p><b>PRESENTATIONS</b></p> <ul style="list-style-type: none"> <li>• 2025 Firefighter of the Year Award – Presented to Trenton Hogan</li> <li>• 2025 Comradery Award – Presented to Isaak Plew</li> </ul>
<b>6.</b>	<p><b>OFFICER REPORTS</b></p> <p><b>Chief Level Officer Report</b></p> <ul style="list-style-type: none"> <li>• Kuna Fire Chief, TJ Lawrence</li> </ul> <p><b>Local 4165 report</b></p> <ul style="list-style-type: none"> <li>• Open discussion time for Local 4165 Firefighters</li> </ul> <p><b>Attorney Report</b></p> <ul style="list-style-type: none"> <li>• Marc Bybee</li> </ul> <p><b>State Fire Commissioners Association Report/Update</b></p> <ul style="list-style-type: none"> <li>• Rebekah Luther, Commissioner</li> </ul> <p><b>Ada County-City EMS System (“ACCESS”) Update</b></p> <ul style="list-style-type: none"> <li>• Carrera Atkinson, Commissioner</li> </ul>
<b>7.</b> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>OLD BUSINESS</b>  NONE</p>
<b>8.</b> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>NEW BUSINESS</b></p> <ul style="list-style-type: none"> <li>• <b>Resolution 2026-07 – Appointment of Interim District Bookkeeper and Secretary</b>  Consideration and possible approval of a resolution appointing an interim bookkeeper and secretary for the District</li> <li>• <b>Resolution 2026-08 – Policy Code Amendment (Office of Administration)</b>  Consideration and possible approval of a resolution amending the District’s policy code to reflect updates to the Office of Administration role.</li> <li>• <b>Discuss and consider removing Darlene Bishop from the First Interstate Banking Accounts.</b></li> <li>• <b>Resolution 2026-09, Authorization of Joint Resolution Establishing the Kuna/Nampa Consolidation and Unified Services Recommendation Subcommittee</b>  The Board will consider adoption of Resolution 2026-09 authorizing execution of a Joint Powers Agreement between the Nampa Fire Protection District and the Kuna Rural Fire District, establishing the scope, structure, and reporting expectations for the Joint Fire Governance Subcommittee.  <i>Suggested Motion:</i> I move to adopt Resolution 2026-09 authorizing execution of the Joint Powers Agreement between the Nampa Fire Protection District and the Kuna Rural Fire District regarding the Joint Fire Governance Subcommittee.</li> </ul>

- **Discuss and consider the Appointment of Commissioners to Kuna / Nampa Joint Fire Governance Subcommittee**

If the Board approves Resolution 2026-09, then the Board will discuss and consider appointing two Commissioners to serve on the Joint Fire Governance Subcommittee formed between the Kuna Rural Fire District and the Nampa Fire Protection District to evaluate potential future joint fire operations.

*Suggested Motion:* I move to appoint Commissioners \_\_\_\_\_ and \_\_\_\_\_ to serve on the Kuna Rural Fire District and Nampa Fire Protection District Joint Fire Governance Subcommittee.

- **Consider a motion to consolidate the following Petitions for Annexation for purposes of Fire District’s further proceedings involving these Petitions.**

Ronald James White, Douglas William White, Case #26-01  
 James E. Risch, Vicki L. Risch, Case #26-02  
 The Sage Meadows Trust, Case #26-03  
 Kenneth Glenn Whipple, Case #26-04  
 1-A Properties, LLC, Case #26-05

*Suggested Motion:* I make a motion to consolidate the referenced Petitions of Annexation for purposes of the Fire District’s further proceedings involving these Petitions.

- **Set the Public Hearing and Authorize the District Secretary to publish notice, as required by Idaho Code Section 31-1411, of the date, time, and location of consolidated public hearing to consider multiple above reference Petitions of Annexation.**

*Suggested Motion:* I make a motion to set the date of the Public Hearing to April 8<sup>th</sup> at 10 a.m. at Kuna City Hall and to authorize the District Secretary to publish notice, as required by Idaho Code Section 31-1411, of the date, time, and location of consolidated public hearing to consider multiple above referenced Petitions of Annexation.

9.

Action Item

**EXECUTIVE SESSION**

*Suggested Motion:* Move that we enter into executive session pursuant to Idaho Code § 74-206 (1)(b) to evaluate, dismiss, or discipline an employee or hear complaints.

**ACCEPTABLE REASONS FOR EXECUTIVE SESSION**

Executive sessions, during which the public is excluded, are permitted only for the purposes outlined in Idaho Code § 74-206 and must follow the procedures stated therein. The motion to enter an executive session must identify the specific statutory subsection that authorizes the session, followed by a roll call vote recorded in the meeting minutes. A two-thirds (2/3) majority vote of the governing body is required for authorization. Changing the subject within the executive session to a topic not stated in the motion or unauthorized by law is prohibited.

**Idaho Code § 74-206(1) Permissible Reasons:**

- (a) To consider hiring a public officer or employee.
- (b) To evaluate, dismiss, or discipline an employee or hear complaints.
- (c) To acquire an interest in real property not owned by a public agency.
- (d) To consider exempt records.
- (e) To discuss trade or commerce negotiations.

	<ul style="list-style-type: none"> <li>• (f) To communicate with legal counsel regarding litigation.</li> <li>• (g) By the commission of pardons and parole.</li> <li>• (h) By the juvenile corrections custody review board.</li> <li>• (i) To discuss risk management or insurance claims.</li> <li>• (j) To consider labor contract matters per § 74-206A(1)(a) and (b).</li> </ul> <p>The action item includes the motion to enter an executive session, identification of the statutory authorization, and attendees outside of the Board. A roll call vote will be conducted to resume the regular session after the executive session. No final action or decision will be made during the executive session.</p>
<b>10.</b> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>POST EXECUTIVE SESSION BUSINESS:</b>  Discuss any necessary business or follow-up actions resulting from the executive session. No final actions or decisions will have been made during the executive session itself, so any actions to be taken must occur during the public portion of the meeting.</p>
<b>11.</b>	<p><b>COMMISSIONER OPEN DISCUSSION</b>  This time is reserved for the Board of Commissioners to share general updates, comments, or future agenda suggestions. No action will be taken, and no decisions will be made during this portion of the meeting.</p>
<b>12.</b> <div style="border: 1px solid black; padding: 2px; width: fit-content;">Action Item</div>	<p><b>ADJOURNMENT</b>  Motion to adjourn the meeting.</p>

Kuna Rural Fire District, Secretary: TJ Lawrence

Location Agenda Posted: Kuna Fire Station 150 W Boise St. Kuna, ID 83634

Date/Time Agenda Posted: 3pm on March 9, 2026