

# Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

## Minutes of Commissioners Regular Meeting

January 5, 2022

**APPROVED:** \_\_\_\_\_ **REVISED:** \_\_\_\_\_ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Rebekah Luther, Tim Crawford and Greg McPherson. After Oath of Office, new Commissioners Brandon Carver, William Edwards and Randall Feaster were present. Also present were Chief T.J. Lawrence, White Peterson Attorney Marc Bybee, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

### **Agenda Approval:**

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

**Approval of Minutes:** Comm. Luther moved to approve the Regular Meeting Minutes of December 8, 2021. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports Presented by Hinkle:** Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of **\$152,218.52** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

**Purchase Order over \$5,000** –None

**Summary of Correspondence:** None

**New Business: Discuss and Consider Resolutions Declaring New Commissioners -** Comm. Luther made a motion approving Resolutions 2022-01, 2022-02 and 2022-03 declaring the three new Commissioners. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

### **Public Input/Special Presentations:**

Oath of Office was given to Brandon Carver, William Edwards and Randall Feaster.

### **Staff Reports:**

**Chief Report – by T.J. Lawrence:** Chief Lawrence reported that the district had 1998 calls in 2021. The district hired a new firefighter paramedic, he came from Ada Co. Ben Sterling went to a Principal of Fire Investigation training for 10 days.

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Chief asked the board to consider light duty for an employee that had surgery, not related to a work injury. Attorney felt that was within management rights to make a decision to allow light duty. Chief stated that he will not allow light duty if he doesn't have work for the employee to do. The employee will have a modified work schedule and if the employee can't work the hours, the employee will use PL.

**Local 4165 - Full Time Firefighter Report:** Coffelt expressed to the board that the members enjoy having Ada Co. in our station and felt that our service has improved.

**Association Report:** None

**Attorney Report:** Bybee reported that White Peterson worked on items that are on the agenda.

**Officer of Administration Report by Krystal Hinkle:** Hinkle reported everything is on the agenda.

**Administrator of Impact Fees by Krystal Hinkle:** Hinkle reported that the current fund totals \$\$2,193,892.49 thru November.

### **Old Business:**

**State Fire Commissioners Report:** Conference registration is live for the Commissioners to sign up if they chose to go to the conference in Boise.

**Ada County City EMS System (ACCESS) Update:** They had a meeting with the Chiefs and personnel regarding COVID. Comm. Feaster will represent the district at the Exec. Access meetings.

**Discuss and Consider Resolution Amending Policy Code – Exit Interview – Tabled**

### **New Business:**

#### **Annual Election of Officers –**

Chairman - Comm. Luther made a motion for Greg McPherson to continue as Chairman. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

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Vice Chairman – Comm. McPherson made a motion nominating Rebekah Luther as Vice President. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Sec./Treasurer - Comm. Luther made a motion nominating Brandon Carver as Sec./Treasurer. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

### **Annual Appointments –**

Fire Chief - Comm. Luther made a motion appointing T.J. Lawrence as Fire Chief. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Officer of Administration/District Secretary/Bookkeeper - Comm. Luther made a motion appointing Krystal Hinkle as Officer of Administration/District Secretary/Bookkeeper. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Attorney - Comm. McPherson made a motion appointing White Peterson as the district Attorney. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

### **Commissioners 2022 Committee Appointments-**

Budget Committee – Comm. Edwards made a motion appointing Comm. McPherson and Comm. Carver to the Budget Committee. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Negotiation Committee - Comm. Luther made a motion appointing the whole board act as the Negotiation Committee. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Levy Committee - Comm. McPherson made a motion appointing the same members to the Levy Committee. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

**2022 Board Meeting Schedule** - Comm. Luther made a motion keeping the board meetings to the second Wednesday of each month at 1:00pm. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

**Signers on Accounts with First Interstate and LGIP** - Comm. McPherson made a motion approving Comm. McPherson, Comm. Luther, Comm. Carver, Comm. Edwards,

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Comm. Feaster and Krystal Hinkle as signers on all First Interstate Accounts and all LGIP accounts. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution Approving Settlement Agreement - Opioid –**

Comm. McPherson made a motion approving Resolution 2022-04. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution Approving Chief's Employment Contract –**

Comm. McPherson made a motion approving Resolution 2022-08 for the Chief's employment contract with a pay increase to \$125,000.00 per year. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution Approving Policy Code Change – Provide for**

**Retirees** – Comm. McPherson made a motion approving Resolution 2022-05 allowing for retirees to stay on our insurance, but the retiree will pay its own premiums. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution Approving Agreement with EASL –**

Comm. McPherson made a motion approving Resolution 2022-06 for outreach services. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider MOU – Local 4165 – Step Up Pay –**

Comm. Feaster made a motion approving the MOU with Local 4165 for an additional benefit of Step Up Pay. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

### **Direct Secretary to Publish Public Notice – Surplus of Ambulance –**

Comm. McPherson made a motion directing the secretary to publish the notice of surplus in the Kuna Melba News. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution for the Purchase of a New Engine –**

Comm. Feaster made a motion approving Resolution 2022-07 for the purchase of a new engine. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

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**Executive Session Board of Commissioners Regular Meeting**– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent. The executive session commenced at 2:28 p.m. In attendance were all the members of the Board of Commissioners, Chief T.J. Lawrence, Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. Chief. Lawrence was asked to leave at 2:46pm/ A motion was made by Commissioner Greg McPherson and seconded by Becky Luther to come out of executive session which motion passed unanimously at 3:09 p.m.

**Open session resumed** and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

**Commissioner Open Discussion** – The Holiday Party will take place at the station on January 22<sup>nd</sup>.

Commissioner McPherson moved to adjourn the meeting. Commissioner Luther seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:16 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman