

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting May 9, 2018

APPROVED: X REVISED: _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel, Mike Smith, Tim Crawford and Bob Humphrey were present at the meeting. Also present were Fire Chief Perry Palmer, Officer of Administration-Secretary-Bookkeeper Robin Ward and White Peterson Attorney William Gigray.

Agenda Approval:

Comm. Smith moved to accept the Agenda as presented and posted. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of April 11, 2018, as presented. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: American Red Cross Representatives: Liz Boltz, Shannon Graves, and Ed Graves were present and discussed their disaster assistance program and burn out fund disaster assistance. They encouraged the District to reach out to them when a community member needs assistance after a disaster.

Financial Reports Provided by Ward were Presented: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$128,028.47 for the District for payment of bills and payroll as presented and approval of \$0 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – Perry Palmer: Chief Palmer reported on the following:

- New lateral hires started on May 7, 2018, they are Matt Graham that came to us from Canyon County Paramedics and Anja Sundali that came to us from Ada County Paramedics. Both have fire experience as well as transport ambulance.
- Paid on Call group that went through the FF1 class still have the pack test and live fire burn training that is scheduled by the end of the month. Once those are complete they will have their Firefighter I Certification and will start on task books.

Local 4165 - Full Time Firefighter Report: Nothing to report.

Association Report: Ben Sterling reported that they have voted to move the BBQ to July 21, 2018, and will turn it into an EMS and Fire public education day to avoid competing with Kuna Days. They plan to put a booth up during Kuna Days instead of the annual BBQ.

Attorney Report by Gigray: Gigray provided an update of current items being worked on:

- Provided a sample agenda to handle the required “action items”.

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- Discussed the policy code changes he has been working on and provided resolutions for, all of which are on the agenda.

Officer of Administration Report by Robin Ward: Ward reported that the audit is scheduled for the 16th and the annual State Tax Training will be the 17th. All other items being worked on are on the agenda.

Committee Reports:

- Negotiations Committee – Chairman Beatty reported that the next meeting is scheduled for June 5, 2018, at 10:00 a.m.
- Budget Committee – Comm. Engelhardt-Vogel reported that the next meeting will be May 18, 2018, at 10:00 a.m.
- 2018 Budget Changes: Chief Palmer presented and requested the following items be purchased in 2018 with the \$210,000 line item that was for the water tender that was actually purchased in 2017. These items were discussed in detail and then the Commissioners voted on each item as noted below.

		Approved?
○ Station 2 Property	\$38,000	Yes
○ 8 Personal Thermal Imagers	\$ 4,600	Yes
○ Exhaust Capture Systems	\$27,800	No
○ Command Vehicle ½ ton Pickup	\$53,000	Yes (4 to 1)
Comm. Engelhardt-Vogel Opposed the Command Vehicle		
○ Slide Out Shelf for 2011 F150	\$ 5,000	Yes
○ Self-loading Cot for 1 Ambulance	\$23,000	Yes
○ Voice Pagers – 20	\$11,000	Yes
○ Ladder Truck – Used	\$90,000	No – put in 5 year plan

Old Business:

State Fire Commissioners Report: Comm. Beatty had nothing new to report.

Ada County City EMS System (ACCESS) Update: Proposed changes to the agreement and bi-laws have been reviewed by the Attorney and Commissioners. Comm. Beatty reported that the Executive Board had approved the proposed changes and each party must get the final approval for the changes from the respective bodies. Then the final draft will be prepared.

Comm. Beatty moved to approved the proposed changes to the ACCESS Joint Powers Agreement and ACCESS by-laws. Comm. Smith seconded the motion, motion passed with a unanimous voice vote. Ward will give the approval notice to the ACCESS secretary.

Impact Fees in Ada and Canyon Counties: Meeting with Ada County is scheduled for July 24, 2018. Comm. Beatty will attend that meeting along with the Chief and Robin Ward.

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Station 2 – Cloverdale Road Property Purchase: Chief Palmer and Attorney Gigray reported that they have prepared and provided the exclusive option to purchase agreement for the \$38,000.

Comm. Smith moved to adopt Resolution 2018-09, Authorizing the Chairman to Execute the Exclusive Option and Conditions Subsequent to Purchase Real Property Agreement between the Kuna Rural Fire District and Hansgeorg Borbonus. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

New Business:

Policy Code Updates: Attorney Gigray provided resolutions for consideration on the following:

- Amending Title 24, Chapter 3, Sub Section 3, Joint Development Impact Fee Advisory Standing Committee with the City of Kuna.

This item was discussed and Comm. Smith questioned the process and wanted to know why the City would be over the Districts Committee. Attorney Gigray responded that according to the process he believes it is a committee of the City and District will participate. Item was postponed until the next meeting.

- Public Records Law: Comm. Smith moved to adopt Resolution 2018-10 Amending Title 20 and Adding Chapter 7, Designating Officers and Persons who have Control and Access to Public Records. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.
- Filling and Appointing Commissioner Vacancy: Comm. Smith moved to adopt Resolution 2018-11 Repealing Title 2, Chapter 2, Section 1, Interim Successors, Amending Title 2, Chapter 2, Section 2, Sub-Sections 1 and 3, Filling Commissioner Vacancy, Amending Title 2, Chapter 2, Sections 4 by adding Sub-Section 4 Commissioner Appointment. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.
- Exchange of Real Property: Comm. Crawford moved to adopt Resolution 2018-12, Amending Title 15, Chapter 3, Section 2, Sub-Section 5 Providing for Exchange of Real Property. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.
- Commissioner Compensation: Comm. Engelhardt-Vogel moved to adopt Resolution 2018-13, Amending Title 2, Chapter 1, Section 7 Providing for Commissioner Compensation Pay, Adding Section 9 for Special Compensation During a Declared Emergency. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

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- Open Meeting Laws: Comm. Engelhardt-Vogel moved to adopt Resolution 2018-14, Amending Title 3, Chapter 2 Providing Changes to the Open Meeting Laws. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting of May 9, 2018– The Commissioners upon a unanimous roll call vote went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to consider evaluation, of a public officer, employee of the District and pursuant to Idaho Code Section 74-206 (1) (j) to consider labor contract matters authorized under section 74-206A (1) (a), commencing at 8:52 p.m. In attendance, initially, were all the members of the Board of Commissioners and Wm. F. Gigray, III legal counsel who was appointed as secretary to take the minutes of this executive session and Fire Chief Perry Palmer. Information was then exchanged among the Commissioners and Fire Chief Palmer regarding a personnel evaluation. At 9:27 p.m. the Officer of Administration, Secretary/ Treasurer Robin Ward was invited and attended the executive session. Information was exchanged by and between the Commissioners, Robin Ward and the Fire Chief regarding labor contract offer negotiations. No action was taken during this executive session. A motion was then made by Commissioner Crawford and seconded by Commissioner Bob Humphrey, to come out of executive session which motion passed unanimously at 9:34 p.m.

Chairman Beatty resumed the regular meeting and announced that information was received and no action was taken during the Executive Session.

Open Discussion Items: None

Comm. Engelhardt-Vogel moved to adjourn the meeting, Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 9:34 p.m.

Respectfully submitted,

Robin Ward, District Secretary

M.G. Bud Beatty, Chairman