

# Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

## Minutes of Commissioners Regular Meeting

January 11, 2023

**APPROVED:** \_\_\_\_\_ **REVISED:** \_\_\_\_\_ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:02 pm in the Kuna City Hall Council Chambers.

Present were Commissioners: Greg McPherson, Rebekah Luther, Brandon Carver, Billy Edwards and Randall Feaster. Also present were Chief T.J. Lawrence, White Peterson Attorney Marc Bybee, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

### **Agenda Approval:**

Comm. Luther moved to accept the agenda as printed and posted. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

**Approval of Minutes:** Comm. Luther moved to approve the Regular Meeting Minutes of December 14, 2022. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

**Financial Reports Presented by Hinkle:** Comm. Carver moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of **\$402,385.29** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

**Purchase Order over \$5,000:** None

**Summary of Correspondence:** None

### **Staff Reports:**

**Chief Report – by T.J. Lawrence:** Chief Lawrence reported that EKC is still working on the punch list for the station remodel, the alerting system will start to be installed on the 23<sup>rd</sup>, other district/departments will be coming by to look at the new system, Engine 63 should be delivered in March and Brush trucks will be delivered in June.

**Local 4165 - Full Time Firefighter Report:** None

**Attorney Report:** Bybee reported that White Peterson helped with the Letter for Spring Rock and fielded phone calls from Chief and Admin.

**Officer of Administration Report by Krystal Hinkle:** Hinkle reported that everything was on the agenda.

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**Administrator of Impact Fees by Krystal Hinkle:** Hinkle reported that the current fund totals \$1,503,918.31 thru November permits.

### **Old Business:**

**State Fire Commissioners Report:** Hinkle reported the association is working on PTSD training and the Annual Conference.

**Ada County City EMS System (ACCESS) Update:** There will be a meeting later in the month.

### **New Business:**

#### **Annual Election of Officers –**

Chairman - Comm. Luther made a motion for Greg McPherson to continue as Chairman. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Vice Chairman – Comm. Carver made a motion nominating Rebekah Luther as Vice President. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Sec./Treasurer - Comm. Luther made a motion nominating Brandon Carver as Sec./Treasurer. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

#### **Annual Appointments –**

Fire Chief - Comm. Luther made a motion appointing T.J. Lawrence as Fire Chief. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

Officer of Administration/District Secretary/Bookkeeper - Comm. Luther made a motion appointing Krystal Hinkle as Officer of Administration/District Secretary/Bookkeeper. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Attorney - Comm. Carver made a motion appointing White Peterson as the law firm to represent the district. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

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### **Commissioners 2023 Committee Appointments-**

Budget Committee – Comm. Luther made a motion appointing Comm. McPherson and Comm. Carver to the Budget Committee. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Negotiation Committee - Comm. McPherson made a motion appointing Comm. Luther and Comm. Feaster to the Negotiation Committee. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

**2023 Board Meeting Schedule** - Comm. Luther made a motion to conduct the district Monthly the board meetings on the second Wednesday of each month at 11:00am. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Resolution Approving Engagement Letter with DA Davidson–**

Commissioner Carver made a motion approving Resolution 2023-01 for the approval of engagement letter with DA Davidson. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

### **Discuss and Consider Letter to META Regarding Inspection and Impact Fees–**

Chief Lawrence informed the board that Meta plans on redesigning their data center. Due to the redesign, META has chosen not to pay their fees. Normally, if the development was within the district's boundaries and in the city, the fees would have been paid upfront when the permit was pulled. Due to the City not willing to collect those fees, we have still been unpaid. Both the Chief and Admin. Hinkle, have had many conversations about the fees with META and they are still unwilling to pay until they resubmit their designs.

The district has a 3<sup>rd</sup> party contractor that needs to be paid for their time spent on the project.

The Chief is asking the board to give them until the February Board meeting to come up with a solution, or we will have to get legal involved to draft a lettering to META, indicating we will not be providing any plan reviews or inspections on any project located on the site for META until the fees are paid upfront.

Comm. Luther made a motion allowing the attorney to create the letter if the Chief and Admin feel it is necessary before the next board meeting. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

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**Discuss and Consider Resolution Approving the Amendment of Policy Code Title 5, Chapter 1 – Assistant Fire Chief -** Chief Lawrence presented changes that he and Admin. Hinkle would like to see in the policy code for the Assistant Fire Chief. The addition of these changes were added late to the agenda and a resolution wasn't prepared.

Comm. Luther made a motion approving the policy code changed for Title 5, Chapter 1 and to bring a resolution to next month's board meeting. Comm. Carver seconded the motion, motion passed with a unanimous voice vote.

**Executive Session Board of Commissioners Regular Meeting–** The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation. The executive session commenced at 2:28 p.m. In attendance were all the members of the Board of Commissioners, Chief Lawrence, Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the those in attendance. A motion was made by Commissioner Luther and seconded by Commissioner Edwards to come out of executive session, which motion passed unanimously at 2:38 p.m.

**Open session resumed** and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

**Commissioner Open Discussion –** Hinkle asked Chief to confirm with the City that we can have our monthly meetings continue each month at 11:00am.

Commissioner Carver moved to adjourn the meeting. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 2:46 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman