

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioner's Regular Meeting

September 12, 2018

APPROVED: X REVISED: _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Debi Engelhardt-Vogel (arrived at 7:05), Mike Smith, Tim Crawford and Bob Humphrey were present at the meeting. Also present were Chief Palmer, Officer of Administration-Secretary-Bookkeeper-Administrator Robin Ward and White Peterson Attorney William Gigray.

Agenda Approval:

Comm. Smith moved to approve the Agenda as presented and posted. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Smith moved to approve the Regular Meeting Minutes of July 11, and Special Meeting Minutes of August 8th and 22nd, 2018, as presented. Comm. Humphrey seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: Heather Griffin presented a video that was a special project by the State EMS Education department on the use of Narcan on opioid overdoses. The video was filmed at Kuna.

Financial Reports Provided by Officer of Administration Robin Ward were Presented:

Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$149,539.05 for the District for payment of bills and payroll as presented and approval of \$374.54 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – by Perry Palmer: Chief Palmer reported on the following:

- Firefighter Jimmie Lewis is on his final shift, will be going to Nampa Fire.
- Chief welcomed Ben Sterling as the new fulltime member. Ben will be attending a mini fire academy at Nampa Fire.
- School Safety: Chief has responded to questions about using firehose on doors in case of active shooter and does not recommend this. He has been participating on a Valley wide committee that is putting together a recommendation for the schools to use as part of the active shooter plan.

Local 4165 - Full Time Firefighter Report: Nothing

Association Report: Ben Sterling reported that they have a meeting scheduled for next week and will be discussing training nights to try and accommodate everyone.

Attorney Report by Gigray: Gigray provided an update of current items being worked on.

- Ada County had requested additional items on the Skyline Park Annexation, Ward provided those.

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- Still working on impact fees in Ada and Canyon Counties.
- White Peterson is hosting an Open House next Wednesday at 4:00 p.m. and invited everyone to come.
- All other items are on the agenda.

Officer of Administration/District Secretary Report by Robin Ward: Ward reported that all items she has been working on are addressed on the Agenda.

District Administrator – Robin Ward: Ward reported that the current fund totals over \$75,000 thru July.

Committee Reports:

- Negotiations Committee – Chairman Beatty reported that they have completed the negotiations.
- Budget Committee - Comm. Engelhardt-Vogel reported that they had made some progress through gathering the information during the levy review process and will be using that information in the Five Year Strategic Plan and Forecast Report.

Old Business:

State Fire Commissioners Report: Due to a venue change the annual conference has been moved from Idaho Falls to the Riverside in Boise.

Ada County City EMS System (ACCESS) Update: Nothing new to report.

Impact Fees in Ada and Canyon Counties: Chairman Beatty and Attorney Gigray reported that they are still working on and trying to move the process forward.

Station 2 – Cloverdale Road Property Purchase: Ward reported that the option to purchase agreement has been recorded with the County. Chief had nothing new to report on the progress of the site.

City of Kuna Yard Maintenance: Chief has not followed up with the City, he will check in to.

Policy Code Updates:

- Amending Title 1, Chapter 2, Sections 3 and 4 – District Vision Statement and Core Values – this item was postponed until the October meeting.

Standard Operating Procedures: The following operating procedures were presented by the Chief to be considered for approval.

- D-08 Traffic Control Plan, Apparatus Staging on Roadways
- TR-01 Swiftwater Rescue Operations
- TR-02 Trench Rescue Operations

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Comm. Engelhardt-Vogel moved to approve the standard operating procedures D-08, TR-01 and TR-02 as presented. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Levy Override Election: Officer of Administration Robin Ward reported that she had met with Chairman Beatty and Chief Palmer and discussed the District information to be considered for approval to be provided to the public and published on social media. Ward presented the updated power point presentation that reflected the changes as discussed.

The Commissioners all agreed that the information and data presented would be the approved statement of facts to be published. Would like to have the tri-fold information brochures printed by October 1st. Commissioners requested that Ward and the Chief work on getting the information laid out and back to them for approval before printing.

Local member Cody Trosky reported that they would like to make a video that could be used to provide information on social media. Chairman Beatty informed him, and the Board agreed, that the content of the videos would need to be preapproved by the Board before being published or shared with the public.

New Business:

Executive Session Board of Commissioners – None

Open Discussion Items: No other items were discussed.

Comm. Engelhardt-Vogel moved to adjourn the meeting, Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:35 p.m.

Respectfully submitted,

Robin Ward, District Secretary

M.G. Bud Beatty, Chairman