

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

August 14, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:01 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Engelhardt-Vogel, Hal Harris and Mike Smith. Commissioner Crawford was absent. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Harris moved to accept the amended agenda as printed and posted. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Harris moved to approve the Regular Meeting Minutes of July 11, 2019 and Special Meeting Minutes of August 2, 2019. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Comm. Engelhardt-Vogel moved to approve the Special Meeting Minutes of July 12, 2019 and July 24, 2019. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Comm. Harris made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of July 11, 2019, Special Meeting Minutes of August 2, 2019, July 12, 2019 and July 24, 2019. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$205,897.72 for the District for payment of bills and payroll as presented. A disbursement of \$122.20 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Summary of Correspondence: None

Public Hearing – Adoption of Budget for Fiscal Year 2020

Commissioner Harris made a motion to open the hearing at 7:04pm, Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Sec. Hinkle reported the legal notice was published in the Kuna Melba News on August 7, 2019.

There was no public input.

Commissioner Harris made a motion to close the hearing at 7:05pm, Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Commissioner Smith made a motion to adopt Resolution 2019-27 adopting the budget for fiscal year 2020. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

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Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported we had 167 in the month of July. He would like to work on mutual and automatic aid where we minimize other departments coming into our jurisdiction. Would like to discuss in the future charging land owners if they don't take command of their own haystack fire. It wastes resources for the department to stay on scene.

The crews have built a prop on the side of the station with a footprint similar to an apartment complex. Now the crews can get in their gear and practice on site.

FRF Update- statutes 72 and 59 have come back and we are having a difficult time finding the exact wording transferring the FRF to PERSI.

We have two on firefighters on workcomp. One will be back at full duty before the end of the month and the other will be out due to surgery for an extended period of time.

Part-time and Volunteer staff were exceptional during Kuna Days.

Local 4165 - Full Time Firefighter Report: Matt Coffelt thanked the board on behalf of the union. They are excited to see the department grow in a professional manner.

Association Report: No one present.

Attorney Report by Gigray: Attorney Gigray reported that the City of Kuna will be having their hearing on September 3rd to consider the adoption of the proposed CIP.

Ada County Impact Fees – they are questioning the identification of the facilities in the CIP. The statute states there should be a schedule and Anne has provided that all of the items listed in the CIP fall within the 10 years. The prosecuting attorney would like to see an exemption for planned communities and Bill feels this is a bad idea.

Canyon County Impact Fees – The Commissioners looked to Mr. Wesley during the hearing and he would like to have the Planning and Zoning Committee be over the Impact Fee Committees for each fire district. Hopefully we will know more by Friday as to where Canyon County is.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$606,110.67 thru July.

Committee Reports:

Levy Override Election Committee – Chief Roberts indicated that he would like to form the committee before January with a structured agenda for a May election.

Negotiations Committee –Chairman Beatty reported that we have had one meeting and the union accepted what the board offered.

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Old Business:

State Fire Commissioners Report: Agenda is being planned out for the conference in CDA.

Ada County City EMS System (ACCESS) Update: Chief Roberts reported that the bid was granted to Zoll. Each monitor is \$29,900.00 and they last anywhere from 7-12 years. The warranty covers the full unit.

Station 2 Property: Chief Roberts stated we have to have the sign on the property for the rezone. The rezone was \$1500.00 without adding any structural design.

Chief Roberts will put a 3-5 year hot map together to show where our calls are coming in to determine if that is the best location for a fire station.

Attorney Gigray mentioned looking in the policy code under Title 23 for the annexation master plan.

Lexipol Online Policy Code: Chief Roberts mentioned that it is on the backburned at this time until Tanziga is up and running. Palmer provided Roberts with the contact information to move forward when time allows.

Assistant Chief Job Description – Policy Code – Tabled until next month.

Part Time Policy Code Update – Tabled until next month.

New Business:

Liquidation of Vehicles – Chief Roberts mentioned the 2005 Ford Explorer is not being used and would like to move it out of our fleet. The vehicle is worth \$4500-\$6000. The Chief truck will be moved to a command vehicle since it has all the equipment needed.

Commissioner Smith made a motion to approve resolution 2019-29 surplus the 2005 Ford Explorer with a value of \$4500-\$6000. Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Potential Firefighter Hiring Process/Timing – Chief Roberts would like to get started on the hiring process for the (3) new firefighters for 2020. Due to the savings of the Deputy Chief position and the savings from an injured firefighter, the Chief would like to propose hiring before the end of the year.

Discuss and Consider Resolution Amending Section 4 of Chapter 2 of Title 17 – Code Update – Commissioner Harris made a motion approve resolution 2019-28 making the statute reference change in the policy code under Section 4, Chp 2 of Title 17. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Turnouts – Discussed but not on the agenda. Chief Roberts would like to use the Full Time PPE Budget and Part-Time PPE Budget to buy all new turnouts and wildland gear for the Full Time Firefighters. Some of the firefighters don't have back up sets and some of the main and backups aren't fitted to the firefighter. The board asked the Chief to provide an inventory of all the

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turnouts in the station. The board was under the impression that turnouts were being replaced every 3 years. Hinkle was asked to research when the turnouts were replaced based off QuickBooks records. The item will be added to the next agenda as an action item.

III-A Insurance – Hinkle reported that the district is looking at switching from NW Fire to III-A. The district would switch only if the numbers make sense and buy off from the union members. After receiving comparisons, we would be \$1500.00 more before the rate increases from NW. We are more than likely going to save next year by switching to III-A with a potential 5%-8% increase from NW.

III-A does require a 3 year joint power agreement. The agreement has been sent to Attorney William Gigray for review.

The board feels if we stay within our budget and don't go over the 10%, we can make that decision as the employees.

Commissioner Open Discussion – Attorney William Gigray mentioned statute 72-1432 in regards to FRF (firefighter retirement). The district doesn't have any member associated with the FRF and the district would like to stop paying into this retirement fund. It is costing the district an additional 5% of payroll each year with no one ever receiving a benefit. Chief Roberts has reached out to Brent Crane to see if he would help sponsor the bill to make an exception for districts that will never have an employee draw from the system.

Chief Roberts mentioned an article that Robin wrote and will send that to William Gigray.

The Board would like Attorney Gigray to draft a letter to PERSI letting them know that we are no longer going to pay into the FRF per statute 72-1432.

Chief Roberts mentioned we will be moving offices around and this will bring Krystal in more often.

Our IT guy – Evan Hale mentioned how vulnerable we have been. He will be providing a quote for monthly services which will give us equipment at cost.

Commissioner Harris moved to adjourn the meeting, Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 8:38 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman