

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

July 14, 2021

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:03 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Greg McPherson, Mike Smith, Randall Feaster and Tim Crawford. Also present were Battalion Chief T.J. Lawrence, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Smith moved to accept the agenda as printed and posted. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting of July 14, 2021– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need and (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent (d) To consider records that are exempt from disclosure (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation and (J) to consider labor contract matters. The executive session commenced at 1:03 p.m. In attendance were all the members of the Board of Commissioners, Battalion Chief T.J. Lawrence, Krystal Hinkle and legal counsel Wm. F. Gigray, III and Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Battalion Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. At 1:58 pm, Chief Lawrence was asked to leave the exec. session. A motion was made by Commissioner Randall Feaster and seconded by Mike Smith to come out of executive session which motion passed unanimously at 2:05p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of June 9, 2021 and Special Meeting Minutes of June 24, 2021. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations:

Financial Reports Presented by Hinkle: Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$238,467.00 for the District for payment of bills and payroll as presented. A disbursement of \$0

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for the Association for payment of bills. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000 – None

Summary of Correspondence: None

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence reported that he has a preconstruction meeting next week with BME, but still no time frame on chassis. Ada Co. Paramedics will start on the 19th of August. A meeting is scheduled next week with Architects NW for the remodel. New Hire will be starting a 2 week academy on August 2nd. The district has received requests for deployment, but the district has declined to send anyone.

Local 4165 - Full Time Firefighter Report: None

Association Report: None

Attorney Report: Gigray reported he has been working with the City and Chief for Fire Code review vs. City Ordinance.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,965,240.07 thru June.

Old Business:

State Fire Commissioners Report: None

Ada County City EMS System (ACCESS) Update: Commissioner Feaster reported that the Exec. Meeting will be on the 22nd of July. He anticipates the board will adopt response times for rural areas. Chief Lawrence reported that the Admin. Board is working on a map that helps with future decisions on response areas.

Discuss and Appointment of Members to the Levy Committee: Commissioner Smith made a motion approving the Chief, Officer of Admin., Union Rep., Rebekah Luther and Greg Womack to the Levy Committee. The Board will bring additional names to the August meeting to finalize the committee. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

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New Business:

Discuss and Consider Appointment of Commissioner to Subdistrict No 1. –

Rebekah Luther and Greg Womack were the two candidates who turned in their written requests for appointment. Each candidate was given an opportunity to address the board regarding their qualifications.

Commissioner Smith made a motion appointing Rebekah Luther to Subdistrict No. 1. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

The oath of office was given to Rebekah Luther by Krystal Hinkle.

Discuss and Consider Resolution Approving the Agreement with Architecture Northwest for Station 1 Remodel- Commissioner Smith made a motion approving Resolution 2021-23, authorizing the Chief to sign the agreement with Architecture NW for the Station 1 Remodel. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Bundle Billing Agreement with Ada Co. - Commissioner Smith made a motion approving Resolution 2021-24, approving the Bundle Billing Agreement with Ada Co. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Business Associates Agreement with Ada Co. – Commissioner Smith made a motion approving Resolution 2021-25, approving the Business Assoc. Agreement with Ada. Co. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Agreement with Advantage Financial Services LLC. – Hinkle updated the board that their current collection agency is closing by the end of the month and were recommended to Advantage Financial Services. Hinkle did call the Dept. of Finance to verify they were in compliance to collect on our behalf.

Commissioner Smith made a motion approving Resolution 2021-26, authorizing the Chairman to sign the Agreement with Advantage Financial Services for collection services. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Amending Title 15 Policy Code – Non Boycott of Israel – Contract – Commissioner Smith made a motion approving resolution 2021-27. Comm. Crawford Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the Proposed 2022 Budget and Direct Secretary to Publish the Notice in the Kuna Melba News – The board was given two budgets that the budget committee is proposing. The first shows a budget with one Administrative Chief and the second shows an Administrative Chief and Battalion Chief.

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Commissioner Smith made a motion approving and directing the secretary to publish in the Kuna Melba News the 2022 Budget with only the Administrative Chief. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Battalion Chief Promotion - Commissioner Smith made a motion approving the attorney to draft an employment agreement between KRFD and TJ Lawrence. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Commissioner Open Discussion – Commissioner Feaster would like to have a discussion in the future about a consolidation with another department.

Commissioner Smith moved to adjourn the meeting. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:18 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman